



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, December 4, 2025 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, December 4, 2025, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present: Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinnecker, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, Planning and Development Services Director Jonathan Raiche, City Clerk Laurie Asche, Deputy City Clerk Zoe Williams, and City Attorney Jackie Graves. Council Member Schaefer was absent and excused.

INTRODUCTIONS AND RECOGNITIONS

NONE

PRESENTATIONS

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. Holly Talir, 27 Orchard Lane, spoke in regards to the Kirkwood Parents as Teachers Program.
2. Tom Moser, 631 Mistletoe, spoke in regards to Electric Department costs.

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member McLean to approve the Consent Agenda. The Consent Agenda was approved.

- a) Resolution 109-2025, appointing Valerie Barthelmass to the Greentree Festival Committee for a three-year term to December 2028
- b) Resolution 110-2025, accepting the single source proposal of Granicus in the amount of \$19,093.17 for Website Hosting Services for a term of one year beginning December 15, 2025 through December 14, 2026 and authorizing and directing the Mayor to enter into a contract

UNFINISHED BUSINESS

NONE



WHERE COMMUNITY AND SPIRIT MEET®

NEW BUSINESS

Bill 11099, adopting the 2021 International Building Code, with modifications, as the Building Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Bill as read. A discussion took place.

The Bill received first reading approval and was held over.

Bill 11100, adopting the 2021 International Existing Building Code, with modifications, as the Existing Building Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member McLean and seconded by Council Member Zimmer to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11101, adopting the 2021 International Mechanical Code, with modifications, as the Mechanical Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member McLean and seconded by Council Member Luetzow to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11102, adopting the 2021 International Fuel Gas Code, with modifications, as the Fuel Gas Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member McLean to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11103, adopting the 2021 International Energy Conservation Code, with modifications, as the Energy Conservation Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Jaksetic to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11104, adopting the 2021 International Plumbing Code, with modifications, as the Plumbing Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member McLean and seconded by Council Member Zimmer to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11105, adopting the 2021 International Swimming Pool and Spa Code, with modifications, as the Swimming Pool and Spa Code of the City of Kirkwood was brought



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before the City Council. Motion was made by Council Member Jaksetic and seconded by Council Member Luetzow to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11106, adopting the 2021 International Private Sewage Disposal Code, with modifications, as the Private Sewage Disposal Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11107, adopting the 2021 International Residential Code, with modifications, as the Residential Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Bill as read. A discussion took place.

The Bill received first reading approval and was held over.

Bill 11108, adopting the 2021 International Property Maintenance Code, with modifications, as the Residential Code of the City of Kirkwood was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Bill as read.

The Bill received first reading approval and was held over.

Bill 11109, appropriating \$49,965 in Blue Shield Grant Funds into the Police Department Machinery and Equipment Account #301-02-050-000-000-620040 and in Grant Revenue Account #301-00-000-000-000-420005 was brought before the City Council. Motion was made by Council Member Rheinnecker and seconded by Council Member Zimmer to accept the Bill as read. A discussion took place.

The Bill received first reading approval and was held over.

Resolution 111-2025, authorizing and directing the Mayor to enter into an agreement for Ambulance Services with the City of Glendale for a term beginning January 1, 2026 through December 31, 2028 was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Rheinnecker to accept the Resolution as read.

Motion was made by Council Member McLean and seconded by Council Member Rheinnecker to amend the agreement by amending paragraph 2.1 to change the contract end date from December 31, 2029 to December 31, 2028, amending paragraph 2.2 to change the cancellation term from 1 year to 6 months immediately preceding the cancellation date, and amending paragraph 2.3 of the agreement to change the cancellation term from 1 year to 6 months immediately preceding the cancellation date.



WHERE COMMUNITY AND SPIRIT MEET®

A discussion took place. The motion to amend failed with Council Members Jaksetic, McLean and Rheinnecker in favor. Mayor Gibbons and Council Members Luetzow and Zimmer were opposed.

Motion was made by Mayor Gibbons and seconded by Council Member Luetzow to call the question. The motion to call the question was approved.

Roll Call on the Resolution as read:

Mayor Gibbons	“Yes”
Council Member Jaksetic	“No”
Council Member Luetzow	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“No”
Council Member Schaefer	Absent
Council Member Zimmer	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION
NONE

CITY COUNCIL REPORTS

The Mayor reported on the installation and commemorative ceremony of an interactive sign celebrating the centennial anniversary of Old Route 66. The sign was placed at the corner of Kirkwood and Argonne. The ceremony will take place Friday, December 5, at 12:00 p.m.

CHIEF ADMINISTRATIVE OFFICER REPORTS

Mr. Hawes had nothing to report.

CITY ATTORNEY REPORTS

Ms. Graves had nothing to report.

CITY CLERK REPORTS

Ms. Asche read the report of the December 3, 2025 Planning & Zoning Commission. The following action took place:

1. By a vote of 8-1, the Commission recommended approval of a Staff-Initiated Zoning Code Text Amendment related to the adoption of a Planned Multifamily Residential District (R-7). A public hearing will be scheduled for January 8, 2026.
2. By a vote of 9-0, the Commission recommended approval of an application from Double Eagle Development for a Zoning Map Amendment (B-2 to R-7) at 345 S. Fillmore Avenue and 336 & 340 S. Taylor Avenue. A public hearing will be scheduled for January 8, 2026.



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ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 8:27 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on Thursday, December 18, 2025.

Laurie Asche
City Clerk