



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes
Kirkwood City Hall
Thursday, August 21, 2025 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, August 21, 2025, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present: Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinneck, Schaefer, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, City Clerk Laurie Asche, Planning & Development Services Director Jonathan Raiche, City Attorney Jackie Graves, and Communication Manager Jessica Winter.

AMEND AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to amend the agenda to remove Resolutions 78-2025 & 79-2025 from the agenda. A discussion took place. The motion was unanimously approved. Resolutions 78-2025 and 79-2025 have been removed from the agenda.

INTRODUCTIONS AND RECOGNITIONS

Mayor Gibbons introduced Kirkwood School Board member Lisa Nieman, who will be the new Board Liaison to attend the Council Meetings.

PRESENTATIONS

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

NONE

CONSENT AGENDA

Motion was made by Council Member Zimmer and seconded by Council Member McLean to approve the Consent Agenda. The Consent Agenda was unanimously approved.

- a) Approval of the August 7, 2025 Council Meeting Minutes
- b) Resolution 76-2025, accepting the proposal of IT Design Consulting, Inc. in the amount of \$35,210.76 (which includes a \$10,000 installation fee) for installation and support of Fortinet Firewall for the MIS Department for a term of five years and authorizing and directing the Mayor to enter into a contract



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UNFINISHED BUSINESS

Bill 11086, readopting a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Officials as set forth in Chapter 2, Article I, Section 2-5 of the Kirkwood Code of Ordinances was brought before the City Council.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Zimmer	“Yes”
Council Member Luetzow	“Yes”

The Bill, having received majority approval of the Council, was adopted and became Ordinance 10906.

Bill 11087, approving an Intergovernmental Cooperation Agreement among the City of Kirkwood, Missouri, the Downtown Kirkwood Special Business District and the Kirkwood City-Wide Transportation Development District; and authorizing certain actions in connection therewith was brought before the City Council.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Zimmer	“Yes”
Council Member Luetzow	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10907.

NEW BUSINESS

Resolution 77-2025, accepting the proposal of DH Pace/Overhead Door Company in the amount of \$43,826 for security upgrades to the Police Department’s entrances and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to accept the Resolution as read. A discussion took place.



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Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Zimmer	“Yes”
Council Member Luetzow	“Yes”

Resolution 80-2025, approving a twelve-month extension to the approval of Resolution 129-2020 granting Site Plan approval for the Villa Di Maria Montessori School located on the property known as 1280 Simmons Avenue was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member McLean to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Zimmer	“Yes”
Council Member Luetzow	“Yes”

CONSENT AGENDA ITEMS FOR DISCUSSION

NONE

CITY COUNCIL REPORTS

Mayor Gibbons wished City Clerk Asche a happy birthday. Also announced that Kirkwood citizen and longtime volunteer Alan Hopefl won the Invasive Plant Action Award. Mr. Hopefl has put in 2,852 hours of volunteer time.

Council Member Jaksetic thanked Mayor Gibbons for doing the Grounds for Discussion event.

Council Member Schaefer reported that Kirkwood Fire Chief Silvernail was elected Treasurer for the International Fire Chiefs of America.



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CHIEF ADMINISTRATIVE OFFICER REPORTS

Mr. Hawes reported that the City received an Application for Liquor License from Christ Community Lutheran School, 110 W. Woodbine Avenue, for a 1-day Picnic License on September 26, 2025. Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to approve the application. The application was unanimously approved.

Mr. Hawes reported that the City received an Application for Liquor License from Taco Buddha, 11111 Manchester Road, to sell Intoxicating Liquor by the Drink Including Sundays. Motion was made by Council Member Schaefer and seconded by Council Member Rheinnecker to approve the application. The application was unanimously approved. A discussion took place.

CITY ATTORNEY REPORTS

Ms. Graves had nothing to report.

CITY CLERK REPORTS

Ms. Asche read the reported on the upcoming Public Hearings:
September 4, 2025

1. Establishing the Property Tax Rates for the City of Kirkwood
2. Establishing the Property Tax Rates for the Kirkwood Municipal Library
3. A request for a B-2 Mixed-Use Development Plan at 300 N. Kirkwood Road

ADJOURNMENT

There being no further business to come before the Council, the formal meeting was adjourned at 7:16 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on Thursday, September 4, 2025.

Laurie Asche
City Clerk