



WHERE COMMUNITY AND SPIRIT MEET®

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on August 21, 2025, at 5:00 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present were: Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinnecker, Schaefer, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, City Clerk Laurie Asche, Planning & Development Services Director Jonathan Raiche, Public Services Director Chris Krueger, City Engineer Richard Holesinger, Assistant City Engineer Jennifer Brown, and City Attorney Jackie Graves.

APPROVAL OF AUGUST 7, 2025 WORK SESSION MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to approve the minutes of the August 7, 2025 work session meeting. The minutes were unanimously approved.

STROM WATER CODE CHANGES

The Engineering Department presented and discussed with the Council the Stormwater Master Plan and proposed City Code revisions.

The Ordinance changes as follows:

1. Lower the threshold for requiring stormwater mitigation from 1,000 sf to 500 sf. Current requirement is 1,000 sf.
2. Set the maximum impervious on a lot coverage allowed to 55%. Currently, there is no limit.
3. Require permits for all flat work, including patios, walks, and sports courts. Currently, permits are only required for driveways and building structures.
4. Require that a side yard grading cannot alter the flow paths, discharge, or velocity of site runoff onto neighboring properties, including structures, homes, and garages, when compared to the existing conditions. Side yards must be graded to drain to the front or rear, depending on existing drainage patterns.
5. Limit new home basements and basement extensions to depths no deeper than the existing basement elevation.
6. Allow the finished floor height restriction to be increased from 2' to 4' to give more depth for basements. This decision would necessitate a change to the zoning code, which would require planning and zoning approval, as well as City Council approval.
7. Trees used for stormwater mitigation tree credit cannot have any portion of their critical and structural root zones impacted by construction activities.

Some discussion took place as follows:

- A question was raised asking what stormwater mitigation is.
- A question was raised about whether repairs and replacements, such as driveways, would need a permit.
 - Permits are required for driveways. A rain garden would only be required if the square footage were increased for flat work.
- Staff estimates an additional 100 permits per year with the proposed changes.
- The number of lots that required item 2 is very small. Only new projects would be capped at 55%.



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- A question was raised about item 4, asking whether this would be for any construction.
 - Any construction that requires grading.
- A question was raised asking could language such as “roll curb” could be included.
 - Roll curb could be included as an option and not a requirement.
- A question was raised asking why back yard grading is not included.
- A question was raised about whether a new basement could be 6 inches lower than the current basement standard.
 - If groundwater is found, then a deeper basement is not allowed.
- As part of stormwater mitigation, if you have trees on site and identify them, they can be counted towards the credit for stormwater mitigation.

This topic will be placed on a future Work Session Agenda.

ELECTRICAL SERVICES AND SUPPORT CONTRACTS DISCUSSION

Chief Administrative Officer Russ Hawes discussed the topic with the Council. The Electrical Services contract is different from other contracts. This contract is approved by the City Council, up to a budgeted amount. When the Electrical Department budget is approved. It does not include language that anything over \$15,000 goes back to the Council. This enables the Electric Director to complete projects.

Council requested legal advice on this topic. City Attorney Graves will look into this and get back with the Council at a future Work Session. Council suggests that no future EV charging stations be installed until further conversation with the Council.

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Zimmer and seconded by Council Member McLean to close the meeting pursuant to RSMo Chapter 610.021 (1- Legal).

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to open the meeting.

Roll Call:

Mayor Gibbons	“Yes”
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Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

The meeting was opened. Since no further matters were to come before the council, the meeting was adjourned.

Laurie Asche
City Clerk