



DRAFT

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on May 15, 2025, at 5:00 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present were: Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinnecker, Schaefer, and Zimmer. Also in attendance were Chief Administrative Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Planning & Development Services Director Jonathan Raiche, Public Services Director Chris Krueger, and City Attorney Jackie Graves.

Motion was made by Council Member Jaksetic and seconded by Council Member Schaefer to amend the Work Session Agenda by moving topic (III) Zoning Code Text Amendment Regarding Architectural Review to the last topic before closed session.

The motion was unanimously passed.

APPROVAL OF MAY 8, 2025 WORK SESSION MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Rheinnecker to approve the minutes of the May 8, 2025 work session meeting.

The minutes were unanimously approved with Council Member Schaefer abstaining.

WATER MAIN BREAKS DISCUSSION

Public Services Director Chris Krueger provided an update on the water main issues. Staff went above and beyond, working almost 72 hours around the clock. The City brought in 4 contractors to assist, and they also worked around the clock. The Water Department identified the issue between 5:00 a.m. and 8:00 a.m. The last water main break of this nature was over a decade ago. The Water Department repaired the initial break, however, additional breaks occurred. The water pressure was normalized within 6 hours. Water tankers were brought in case emergency services needed water. Hyper-reach was utilized around 8:20 a.m. on Thursday. A press release was issued through social media. A boil advisory was put in place on Thursday morning, and water testing began Friday morning. The advisory was lifted at noon on Saturday. Restoration of water was within the industry's normal. Staff and Council heard from citizens about the need for more communication. The City can release more information in the future during emergency events. CAO Hawes provided an After Action Report.

Some discussion took place as follows:

- A question was raised asking if most of the Rose Hill Water Tower was depleted.
 - Yes, most of the water was depleted.
- A question was raised about the cost of the amount of water that was lost.
- A question was raised asking if the amount of water lost is covered by insurance.
 - No, it is not covered by insurance.
- A question was raised asking if schools, businesses, and healthcare facilities were notified directly.
 - Yes.
- A question was raised asking what the City's emergency preparedness responses are, and what some of the difficulties were.
- A question was raised about how to funnel constant phone calls during a city-wide emergency.



The Council requested that staff provide a copy of the City's Emergency Operations plan.

STORMWATER MASTER PLAN

Josiah Holst, Project Manager, and Garry Aronberg, Senior Engineer with HR Green, were in attendance to discuss this topic with the Council. Approximately 400 questionnaire responses were received. The objective of the program is to identify stormwater problems, determine approximate costs and benefits to specific projects, and design and construct those projects.

Seven Capital Improvements Projects have been identified:

- Laven Del Ln.
- Avery Dr.
- Grand Ave. (MSD is taking on this stormwater project)
- Hillcrest Pl.
- Danworth Ct.
- Kirkwood Rd.
- N Harrison Ave.

A basement backup occurs when water flows up out of drains in the floor, tub, toilet, or shower. Basement backups can occur for many different reasons, including a clogged sanitary sewer lateral or an overcharged sanitary main. Basement backups are a sanitary sewer system issue, and addressing them involves improvements to the sanitary sewer system. The stormwater plan does not address basement backups. A discussion took place.

CROSSWALK DISCUSSION

Chief Administrator Russ Hawes provided updates on the crosswalks. Jefferson Avenue is planned to have a raised crosswalk mid-block between Kirkwood Road and Clay Avenue, as well as one at the Kirkwood Library. The resurfacing of the Jefferson project will begin in mid-June, starting at Taylor and extending to Van Buren. A raised crosswalk at St. Peters will cost \$24,000 without bump-outs or other improvements. Kirkwood would be willing to split the cost with St. Peters if agreed.

Motion was made by Council Member Rheinnecker and seconded by Council Member Schaefer to utilize City budgeted funds for Jefferson Avenue improvements to build raised mid-block crosswalks at East Jefferson near the Library, West Jefferson near Mike Duffy's, and pay half of \$24,000, which is \$12,000 for the raised crosswalk that will be installed at St. Peter, with St. Peter being responsible for all other costs related to that crosswalk beyond the City's \$12,000.

The motion was unanimously passed.

ZONING CODE TEXT AMENDMENT REGARDING ARCHITECTURAL REVIEW

Planning & Development Director Jonathan Raiche provided a brief history of the Architectural Review Board. Zoning and sign codes were updated in 2020 and adopted in 2021 to improve and address issues. Any questions or concerns were given 180 days to address for residential purposes. A discussion took place.



DRAFT

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to close the meeting pursuant to RSMo Chapter 610.021 (1- Legal).

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to open the meeting.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

The meeting was opened. Since no further matters were to come before the council, the meeting was adjourned.

Laurie Asche
City Clerk