



WHERE COMMUNITY AND SPIRIT MEET®

**City Council Meeting Minutes  
Kirkwood City Hall  
Thursday, May 15, 2025 7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, May 15, 2025, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present: Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinneck, Schaefer, and Zimmer. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Ashe, Planning & Development Director Jonathan Raiche, and City Attorney Jackie Graves.

**STATEMENT FROM MAYOR GIBBONS**

Mayor Gibbons made comments regarding the water main breaks that occurred on May 8, 2025. The Mayor commended the Water Department staff for all of their hard work and effort, as well as thanking the contractors who were brought in to assist.

**INTRODUCTIONS AND RECOGNITIONS**

NONE

**PRESENTATIONS**

NONE

**PUBLIC HEARINGS**

NONE

**PUBLIC COMMENTS**

1. Edward Reh, 1704 Winesap, expressed various concerns regarding public safety, speeding, overgrown trees in right-of-ways, and the recent water main breaks.

**CONSENT AGENDA**

Motion was made by Council Member Schaefer and seconded by Council Member McLean to approve the Consent Agenda.

- a) Approval of the May 1, 2025 Council Meeting Minutes
- b) Resolution 44-2025, reappointing Stephen O'Brien to serve as Municipal Judge for a term of two years to June 2027
- c) Resolution 45-2025, accepting the bid of Coquina Labs, Inc. in the amount of \$15,921.50 for renewal of the Delinea Software for the MIS Department and authorizing and directing the Director of Procurement to issue a Purchase Order
- d) Resolution 46-2025, accepting the bid of Schulte Supply, Inc. in the amount of \$24,387 for the purchase of 14" MJ Gate Valves for the Water Department and authorizing and directing the Director of Procurement to issue a Purchase Order



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- e) Resolution 47-2025, accepting the Ed Roehr Safety Products in the amount of \$29,420.37 (pursuant to St. Louis County Cooperative Contract) for the purchase and installation of emergency lighting and sirens for three Dodge Durango vehicles for the Police Department and authorizing and directing the Director of Procurement to issue a Purchase Order

**UNFINISHED BUSINESS**

Bill 11077, amending the Fiscal Year 2025/2026 Budget was brought before the City Council.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

The bill, having received majority approval of the Council, was adopted and became Ordinance 10898.

**NEW BUSINESS**

Bill 11076A, amending the provisions of the Municipal Code of Ordinances, Chapter 25 – Zoning and Subdivision, regarding Architectural Review (***Continued from April 17, 2025***) was brought before the City Council. Motion was made by Council Member Zimmer and seconded by Council Member Luetzow to accept the Bill as read.

Motion was made by Council Member Jaksetic and seconded by Council Member Schaefer to continue the bill to June 5, 2025. A discussion took place. The motion to continue was unanimously approved.

The bill was continued to June 5, 2025.

Bill 11078, granting an amendment to the Special Use Permit for outdoor dining at 436 N. Kirkwood Rd (Napoli Kirkwood) subject to certain conditions was brought before the City Council. Motion was made by Council Member Schaefer and seconded by Council Member Luetzow to accept the Bill as read. A discussion took place.

The bill received first reading approval and was held over.

Resolution 48-2025, accepting the bid of Key Equipment & Supply Co. in the amount of \$333,188.69 (pursuant to Sourcwell Cooperative Contract) for the purchase of a 2025 22 Cubic Yard Side Loader Refuse Truck for the Sanitation Department and



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authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Luetzow and seconded by Council Member Zimmer to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

Resolution 49-2025, accepting the bid of Key Equipment & Supply Co. in the amount of \$256,366.07 (pursuant to Sourcewell Cooperative Contract) for the purchase of a 2025 25 Cubic Yard Rear Loader Refuse Truck with NewWay Compaction Body for the Sanitation Department and authorizing and directing the Director of Procurement to issue a Purchase Order was brought before the City Council. Motion was made by Council Member Schaefer and seconded by Council Member Luetzow to accept the Resolution as read. A discussion took place.

Roll Call:

Mayor Gibbons	“Yes”
Council Member McLean	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”

**CONSENT AGENDA ITEMS FOR DISCUSSION**

NONE

**CITY COUNCIL REPORTS**

Council Member McLean reported on the following upcoming events:

- One Author Series at the St. Louis Community College, focusing on Author Stephen Rowley, on May 21, 2025 at 7:00 p.m.
- On June 1, 2025, “Love is in the Air” by the Metropolitan St. Louis Orchestra Outdoor Concert Series at Turner School at 7:00 p.m.



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Council Member Luetzow reported on the following upcoming events:

- The Arts Commission sponsors a Gallery Program at the Kirkwood Performing Arts Center exhibiting local artists. The Summer Art Exhibit will run from May 21, 2025 through August 16, 2025. There will be an opening reception on May 21, 2025 at the KPAC from 4-7p.m., and free to the public.
- The Park Board will hold a Park Master Plan Public Input Session on May 28, 2025 from 4-7p.m. in the City Council Chambers.

Council Member Zimmer reported that the Local Housing Authority consistently keeps their expenses under budget, revenues are steady, and do a good job of managing their budget.

### **CHIEF ADMINISTRATIVE OFFICER REPORTS**

Mr. Hawes reported that the City received an Application for Liquor License to sell Intoxicating Liquor by the Drink Including Sunday from Aberdeen Heights, 575 Couch Avenue. Motion was made by Council Member Schaefer and seconded by Council Member Jaksetic to approve the application. The application was unanimously approved.

### **CITY ATTORNEY REPORTS**

Ms. Graves had nothing to report.

### **CITY CLERK REPORTS**

Ms. Asche read the report of the May 7, 2025 Planning & Zoning Commission. The following action took place:

1. By a vote of 7-0, the Commission recommended approval of a Special Use Permit for an Accessory Dwelling Unit in a detached structure at 1319 Forest Avenue. A public hearing is scheduled for June 5, 2025.
2. By a vote of 4-3, the Commission recommended denial of a staff-initiated Zoning Code Text Amendment of Section 25-46(g) on Floor Area Ratio Measurements. A public hearing is scheduled for June 5, 2025. Because the Commission recommended denial, City Council can only approve the application with a favorable vote of two-thirds of all members of City Council.

### **ADJOURNMENT**

There being no further business to come before the Council, the formal meeting was adjourned at 7:25 p.m. The next regular meeting of the Kirkwood City Council will take place at 7:00 p.m. on Wednesday, May 18, 2025.

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Laurie Asche  
City Clerk