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WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on April 3, 2025, at 5:00 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present Mayor Gibbons, Council Members Jaksetic, Luetzow, McLean, Rheinnecker, Schaefer, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Police Chief Brian Murphy, Planning & Development Services Director Jonathan Raiche, Parks & Recreation Director Kyle Henke, and City Attorney Jackie Graves.

APPROVAL OF THE MARCH 6, 2025, MARCH 13, 2025, AND MARCH 25, 2025 WORK SESSION MINUTES

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to approve the minutes of the March 6, 2025, March 13, 2025, and March 25, 2025 work session meetings. The motion was unanimously approved. Council Member Rheinnecker abstained from the March 25, 2025 minutes vote.

CLASSIFICATION AND PAY PLAN ORDINANCE DISCUSSION

Chief Administrative Officer Hawes discussed this topic with the Council. The first reading of Bill 11072 was March 20, 2025, and the second reading is coming up on the agenda for April 3, 2025. After the review of operations, it is recommended that a position be created for the KPAC Assistant Manager, replacing the KPAC Operations Manager position to support the facility's operations. This change will not impact the number of full-time positions at the KPAC. A little background: The Recreation Supervisor in the Parks Department became open, and Parks Director Henke promoted the Parks Office Manager to that position, opening the Office Manager position. The current Office Manager at KPAC accepted the Office Manager position in the Parks Department. That left the opening for the Operations Manager position at the KPAC.

Some discussion took place as follows:

- A question was raised about how replacing the operations manager with the Assistant Manager will save the City money.
 - It eliminates a position at the KPAC. The City will see a saving of about \$22,000
- A question was raised about how the technical aspect of the Performing Arts Center will be handled.
- A question was raised for clarification about eliminating two positions to create another.
- A question was raised about the salary for the part-time employees at the KPAC.
 - The hourly rate will be \$22.00 for part-time employees at the KPAC.
- A suggestion to recruit students from Webster University for technical equipment for part-time positions
- A question was raised about eliminating two positions to create one.
- A suggestion was made to amend Bill 11072 to strike the KPAC Technical Coordinator position from the Pay Classification.

VEHICLE DELIVERIES ON MANCHESTER ROAD

Chief Murphy discussed this topic with the Council. The Kirkwood Police Department has responded 287 times in the past 12 months to assist with transportation trucks. Our Community Services Officer Baldrige contacts the Dealerships and informs them how to receive vehicles. Kirkwood ordinance states that no vehicle carrier or



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transport truck can load or unload on any public street. However, the ordinance does not apply to a single vehicle to be delivered. Municipalities west of Kirkwood allow dealerships to unload vehicles in the middle lane of Manchester Road. A discussion took place.

LIQUOR LICENSE DISCUSSION

CAO Hawes and Planning & Development Services Director Jonathan Raiche discussed this topic with the Council. After receiving inquiries from various retail establishments that wanted the ability to sell beer and wine as an incidental and subordinate function to their primary business, staff was directed to draft an amendment to the current liquor license regulations that would allow retail establishments this opportunity. Amending the ordinance will allow the incidental sale of beer and wine in a retail establishment, subject to restrictions, and update the alcohol by weight limit of beer from 5% to 8% to reflect more current practices.

Some discussion to place as follows:

- A question was raised about whether the ordinance should say something about on-site consumption.
 - It's not packaged, it's liquor by the drink.
- Concerns about limiting hours to close at 9 pm and the limitation of no food served.
- A suggestion was made to draft a substitute bill for the Council's approval.
- Concerns about Driving while Intoxicated.
- A question was raised about whether amending this ordinance would affect other businesses.
- A question about how this will be monitored regarding meeting the percentages was raised.
 - By complaints, and then being audited.

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to close the meeting pursuant to RSMo Chapter 610.021 (1-Legal).

Roll Call:

Mayor Gibbons	"Yes"
Council Member Zimmer	"Yes"
Council Member Jaksetic	"Yes"
Council Member Luetzow	"Yes"
Council Member McLean	"Yes"
Council Member Rheinnecker	"Yes"
Council Member Schaefer	"Yes"

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Schaefer and seconded by Council Member Jaksetic to open the meeting.

Roll Call:

Mayor Gibbons	"Yes"
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WHERE COMMUNITY AND SPIRIT MEET®

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Council Member Zimmer	"Yes"
Council Member Jaksetic	"Yes"
Council Member Luetzow	"Yes"
Council Member McLean	"Yes"
Council Member Rheinnecker	"Yes"
Council Member Schaefer	"Yes"

The meeting was opened. Since no further matters were to come before the council, it was adjourned.

Laurie Asche
City Clerk