



### **WORK SESSION MINUTES**

A work session of the Kirkwood City Council was held on December 5, 2024, at 5:30 p.m. at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri. Present Mayor Gibbons, Council Members Jaksetic, McLean, Rheinnecker, Schaefer, and Zimmer. Also in attendance were Chief Administrative Officer Russ Hawes, Assistant Chief Administrative Officer David Weidler, City Clerk Laurie Asche, Planning & Development Director Jonathan Raiche, Public Services Director Chris Krueger, City Attorney John Hessel, and Communications Manager Jessica Winter. Council Member Luetzow was absent and excused.

### **APPROVAL OF THE NOVEMBER 14, 2024 AND NOVEMBER 21, 2024 WORK SESSION MINUTES**

Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to approve the minutes of the November 14, 2024 and November 21, 2024 Work Session minutes.

Motion was made by Council Member Jaksetic and seconded by Council Member Schaefer to amend the November 14<sup>th</sup> minutes by amending the 2<sup>nd</sup> bullet point under the Police and Fire Pension Tax Discussion by adding “Prop P is a public safety tax obligated by the City to the Police Department” at the end of the sentence. The motion to amend was unanimously approved.

### **DOWNTOWN KIRKWOOD PARKING ENFORCEMENT AND PARKING PERMIT FEES**

Captain Doug Raymond discussed the parking enforcement and permit fees with the Council. On Nov. 7<sup>th</sup>, Captain Raymond met with the Executive Director of the Special Business District, Donna Poe, to discuss the 2025 SBD parking permits and associated fees. The primary objective of the parking permit program is to ensure convenient parking for SBD customers by encouraging business owners and employees to park in areas away from the heaviest lots.

#### **2025 Recommended SBD Parking Permit Fees (same as 2024):**

<b>Annual:</b>	<b>Level 1 (A B C E)</b>	<b>\$300</b>
	<b>Level 2 (D H)</b>	<b>\$200</b>
	<b>Level 3 (G)</b>	<b>\$100</b>
	<b>Level 3 (I)</b>	<b>\$100</b>
<b>30-Day:</b>	<b>Level 2 (D H)</b>	<b>\$50</b>
	<b>Level 3 (G)</b>	<b>\$50</b>
<b>Lost/stolen replacement:</b>		<b>\$25</b>
<b>One-Day Permits:</b>		<b>\$5</b>

In past years, the Library received 20 no-cost parking permits. No change is recommended for 2025. The one-day permit program offers a valuable option for



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citizens, and in 2025, the SBD will continue to promote and sell these passes from their office. They will also be available for purchase at the Finance Department. The SBD "Parks Volunteer" parking permit program enables volunteers to park while working within the business district. As in previous years, these permits will not cost in 2025.

Some discussion took place as follows:

- A question was raised asking how many places have 15-minute parking.
- A question was raised about how many annual permits are available for each of the lots: A, B, C, D, E, H, I, and G.
- A question was raised asking how many (total) parking spots are in each of the lots - A, B, C, D, E, H, I, G.
- A question was raised about how many 30-day permits are available for each of lots D, H, and G.
- A question was raised about how many one-day permits have been sold each month (past 12-18 months).
- A question was raised asking how many annual permits have been sold to which businesses in 2024 and 2023 - per each of the lots A, B, C, D, E, H, I, G.
- A question was raised about how many 30-day permits have been sold to which businesses for each of the lots—D, H, and G.
- A question was raised about how many "parks volunteer" permits are given out—annual or 30-day—and how they are handled.
- A question was raised about how many employees work at the library each day—do they have 20 or more there at the same time?
- A question was raised asking which lot(s) they are for.

It was the consensus of the City Council to continue this discussion at the Dec. 19, 2024 work session meeting and invite SBD Director Donna Poe to attend. The Council was instructed to provide the CAO and City Clerk with any questions for SBD Director Donna Poe in advance.

### **SURFACE TRANSPORTATION GRANT APPLICATION**

Public Services Director Chris Krueger discussed this topic with the Council. East-West Gateway announced the funding for the Surface Transportation grant and Congestion Mitigation and Air Quality Improvement Program. The city will apply for the project through the STP grant, and we have successfully received funding. The STP grants have the most funding available. Surface Transportation is to preserve the roads; federal money is for that. So, to give a little bit more of a background, STP provides flexible funding that state and local governments may use for projects to preserve and improve conditions and performance on any federal aid, highway bridge, or tunnel projects on any public road, pedestrian, bicycle infrastructure and transit capital projects, including inner city bus terminals, this project is authorized by the current transportation law and infrastructure investment and jobs act. Applications are due on February 7, 2025, and the City must apply for 80% of the project's funds. The City has to supply at least 20% of a local match and must be on the functional classification map. Not all Kirkwood streets are eligible for the money. The project that will be submitted is Argonne,



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which is the proposed project limit from Taylor to Geyer. Staff is proposing that this project extend the community center to have that connectivity, and I think it will score a lot better with that connectivity to the community center that will improve the sidewalks, to all five-foot sidewalks, and review all the curb ramps to meet ADA requirements.

Some discussion took place as follows:

- A question was raised asking if both sides of the sidewalks could be completed.
  - Yes, both sides will upgraded.
- A question was raised about when the project would start.
  - With preliminary engineering right away and then construction, funds for this would be in 2027
- A question about the connectivity between the grants trail and Amtrak was raised.
  - The trail on the east side of Taylor that terminates at that southeast curb ramp is where those improvements stop.

Legislation will be drafted for Council consideration in January 2025.

**MOTION TO CLOSE THE MEETING**

Motion was made by Council Member Zimmer and seconded by Council Member Schaefer to close the meeting pursuant to RSMo Chapter 610.021 (1 – Legal).

Roll Call:

Mayor Gibbons	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	Absent
Council Member McLean	“Yes”

The meeting was closed.

**MOTION TO OPEN THE MEETING**

Motion was made by Council Member Schaefer and seconded by Council Member Zimmer to open the meeting.

Roll Call:

Mayor Gibbons	“Yes”
Council Member Rheinnecker	“Yes”
Council Member Schaefer	“Yes”
Council Member Zimmer	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	Absent
Council Member McLean	“Yes”



WHERE COMMUNITY AND SPIRIT MEET®

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The meeting was opened.

There being no further matters to come before the council, the meeting was adjourned.

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Laurie Asche  
City Clerk