



Building Permit Application
 139 S. Kirkwood Rd. Kirkwood, MO 63122
 (314) 822-5823 www.kirkwoodmo.org

PROJECT ADDRESS

Please Choose: Single Family Multi-Family
 New Primary Structure Addition Alteration

Permit # _____
Zoning District _____

Commercial ***New Business or Tenant Finish** (must complete the below business information) Zoning Approved _____
 Proposed Business type _____ Business Name _____
 Previous Business type _____ Business Name _____
 * If changing the business type/use to a higher parking requirement, Parking Worksheet is required

Applicant: Property Owner Occupant Contractor Architect Other: _____

Name: _____ Phone: _____ Fax: _____

Address: _____ City, State, Zip _____

E-Mail: _____

Property Owner Information (If different from above)

Name: _____ Phone: _____

Address: _____ City, State, Zip: _____

E-Mail: _____

DESCRIPTION OF WORK: _____

Sq. Ft: _____ **Value of Const.** _____ **Landmark - YES / NO** **Local Historic District - YES / NO**

Approved by: _____

I understand that deed restrictions and subdivision indentures may exist on this property, which are not reviewed or enforced by the City of Kirkwood. The City recommends the property owner review the deed, subdivision plat, and subdivision indentures, and other property title information before undertaking any construction.

I hereby affirm the above statements are true and correct and agree to fully comply with the ordinances of Kirkwood. A permit is not effective until signed by Electrical, Mechanical, and Plumbing Contractor. I hereby certify that the owner(s) of record authorizes the proposed work and I have been authorized by the owner(s) to make this application as their agent. Inspections must be requested 24 hours in advance.

	BUSINESS NAME	PHONE	KWD LIC. NO.	DATE	SIGNATURE
GENERAL CONTRACTOR/ HOMEOWNER					
ELECTRICIAN					
Interior PLUMBER Minimum Schedule 40 pipe required					
Exterior					
MECHANICAL					

Permit Fee _____ (New SFR Only) **Office Use Only** + \$5000 deposit = _____ *Check the water tap fee to see if already paid

Notified for pick-up on _____ Phone Voicemail E-mail

Deposit paid by _____ Logged on deposit chart

Final inspection for refund Approved or Denied on _____ Conditional occupancy ok for _____ days

Release bond to finance on _____ Logged on deposit chart Check# _____ Mailed Pick-up