



WHERE COMMUNITY AND SPIRIT MEET®

# KIRKWOOD WATER DEPARTMENT FIRE HYDRANT USE PERMIT

Date: \_\_\_\_\_  
 Company: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Hydrant Location(s): \_\_\_\_\_  
 Hydrant(s) to be used for the purpose(s) of: \_\_\_\_\_  
 METER START READ: \_\_\_\_\_ METER FINAL READ: \_\_\_\_\_

**PERMIT COST:**

Water use cost: \$15.00 for hydrant permit period (includes 12 ccf)  
 Number of hydrants: \_\_\_\_\_ x \$15.00 = \_\_\_\_\_  
 Hydrant inspection fee: \$15.00 Number of hydrants: \_\_\_\_\_ x \$15.00 = \_\_\_\_\_  
 TOTAL COST: \_\_\_\_\_

*At the completion of your permit use, your company will be invoiced for the fees and water usage over the minimum 12 ccf.*

**GRANTEE AGREES TO:**

1. Fully open hydrant, open and close slowly.
2. Use only fire hydrant wrench on hydrant.
3. Perform any flow throttling with a separate valve.
4. Grantee is responsible for any damage caused by the use of the hydrant and meter.
5. Use the hydrant only for the purpose(s) stated.
6. Fire hydrant meter is equipped with a standard 2 1/2" NSI male fitting.
7. Install a reduced pressure (RP) backflow prevention device as listed in the most recent publication of the "MoDNR Approved Backflow Prevention Assemblies" list, or provide an adequate air gap device that cannot be compromised. A "Backflow Prevention Assembly Test Report" for the specific device to be used for this permit must be submitted to the Water Department prior to the issuance of this permit. The test report must indicate that the particular device to be used was tested and passed within the last twelve months.
8. Supply all equipment necessary to operate the fire hydrant in accordance with permit requirements.
9. Not use the hydrant when temperature is 32° F or lower.
10. Shut hydrant off, remove Grantee's equipment.
11. Contact Kirkwood Water to pick-up Fire Hydrant Meter.
12. After use meter reading will be recorded by Kirkwood Water and verified by Grantee.
13. If hydrant is used on multiple days, this procedure will be followed daily.
14. Hours of hydrant usage are 7:00a.m. to 3:30p.m., Monday through Friday.
15. Any usage off hours will have to be approved by Water Department.
16. Follow all requirements indicated on attached drawing.

Any violation of the provisions of this permit shall cause the permit to be revoked with no refund, and will jeopardize the grantee's ability to obtain future hydrant permits.

The Kirkwood Water Department reserves the right to cancel or postpone hydrant use under this permit.

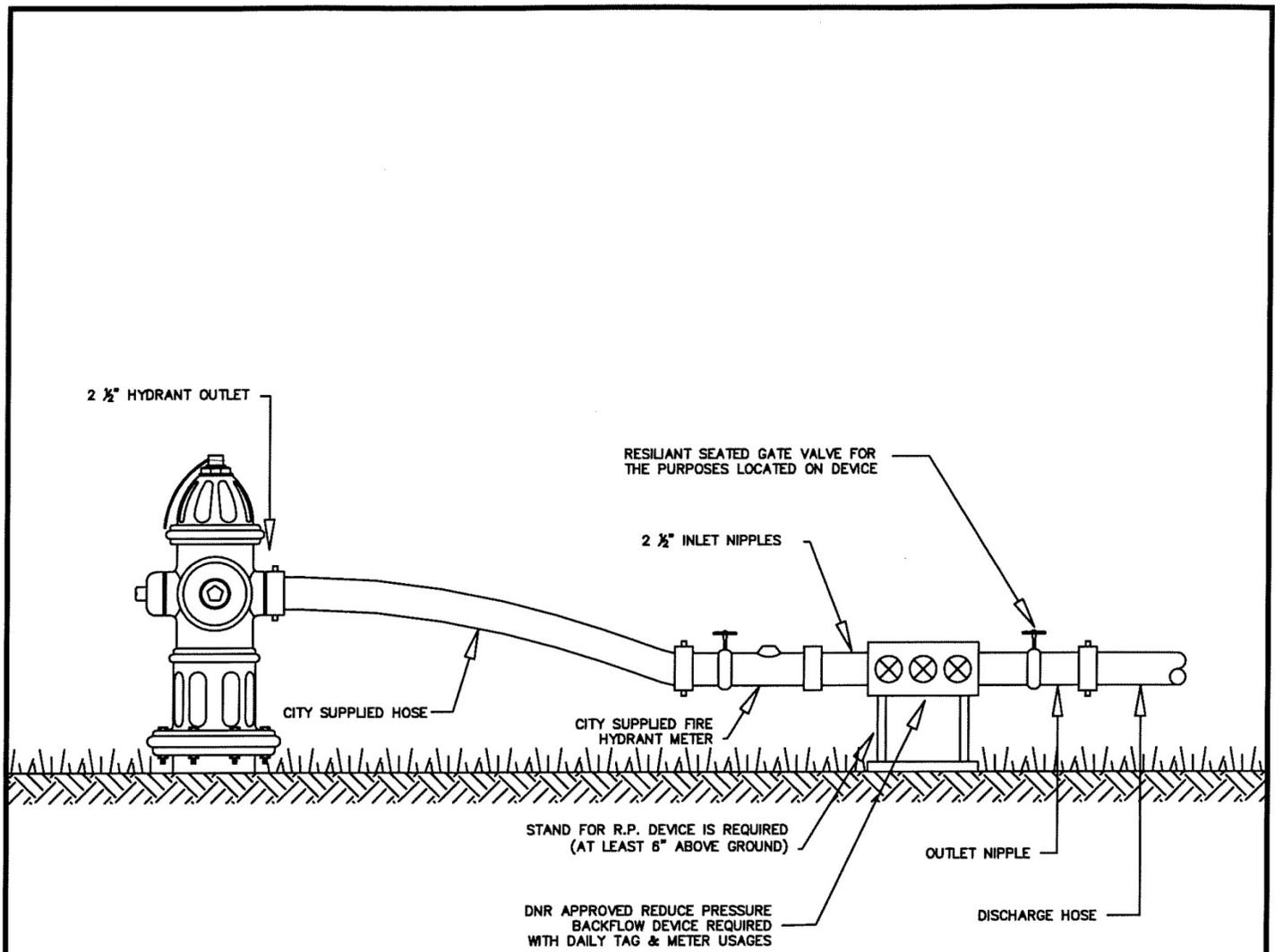
I, \_\_\_\_\_ have read and understand this permit application and all provisions contained  
 (Printed Name of Applicant)  
 herein, and agree to abide by all rules and regulations stipulated in this permit application.

\_\_\_\_\_  
 Authorized Signature

This permit valid for the period of \_\_\_\_\_ through \_\_\_\_\_

**OFFICE USE ONLY**

BACKFLOW DEVICE SERIAL # \_\_\_\_\_



NOTES:

1. THE USE OF A HYDRANT IS CONTINGENT UPON THE FILING OF THE BACKFLOW PERMIT/REGISTRATION FORM AND THE SUBMITTAL OF A ONE-DAY HYDRANT PERMIT WITH THE CITY OF KIRKWOOD. THE CERTIFICATION NUMBER OF THE BACKFLOW PREVENTER TO BE USED MUST BE INCLUDED ON THE BACKFLOW PERMIT/REGISTRATION.
2. ONLY ONE 2-1/2" OUTLET MAY BE USED FOR JETTING PER HYDRANT (SEE DRAWING ABOVE).
3. WHEN OPERATING THE HYDRANT MUST BE FULLY OPEN AND THE FLOW CONTROLLED BY USING THE 2" THROTTLING GATE VALVE. HYDRANT MUST BE OPENED AND CLOSED SLOWLY.
4. HYDRANT CAPS AND CONTROL NUT TO BE OPERATED ONLY BY A STANDARD HYDRANT WRENCH. ANY DAMAGE TO THE HYDRANT WILL RESULT IN THE USER BEING BILLED FOR DAMAGES AND REPAIR.
5. USE OF HYDRANT WITHOUT PROPER CONNECTIONS SHOWN ABOVE WILL RESULT IN REVOCATION OF THE HYDRANT USE PERMIT.



City of Kirkwood  
 Water Department  
 212 S. Taylor Avenue  
 Kirkwood, MO 63122

## TYPICAL HYDRANT METER SET-UP

Approved: W.E.B.  
 Date: 03/05/14

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