

EnVision Kirkwood 2035

Technical Group Meeting

November 17, 2014

(9:00 AM to 9:45 AM)

MINUTES

Present

Chris Graessle - Finance
Russell Hawes – Administration
Amy Lowry – Public Services
Mark Petty – Electric
Chris Pflasterer – Public Services
Jack Plummer - Police
Murray Pounds – Parks
Georgia Ragland - Administration
Pam Shands - MIS
Dave Smith – Fire
Ryan Spencer – Public Services

- Ryan Spencer, City Planner gave a quick update with respect to the planning process.
 - An Expression of Interest (EOI) is being drafted to solicit consultant services for public engagement sessions.
 - A meeting was held with Aaron Young, E/W Gateway, to discuss the plan and his experience with comprehensive plans and the recent OneSTL Regional Plan.
 - The idea was broached regarding the possibility of having Meramec College Graphic Design students help with the final plan layout.
- Belleville, Illinois's recently completed comprehensive plan was discussed as a possible model for overall organization and look/feel.

- Stakeholder Interview Questions were discussed and a number of points were made.
 - Georgia Ragland pointed out that young persons should be interviewed (via organizations such as the boy scouts and religious youth groups). Georgia also stated she would make contact with the Service Learning Coordinator at Meramec College in order to help solicit interviews with college students.
 - Department representatives were asked to create a list of potential stakeholder questions that would be shared at the next meeting. The questions are to be open-ended and general in nature.
- Prior to the next scheduled meeting, Ryan Spencer will supply to the group a breakdown of tasks between the policy and technical groups.
- The next meeting is scheduled for **December 1st at 9AM.**