



WHERE COMMUNITY AND SPIRIT MEET®

**KIRKWOOD PARK BOARD  
MONDAY, OCTOBER 18, 2010  
KIRKWOOD COMMUNITY CENTER  
111 S. GEYER ROAD, ROOM 202  
MEETING MINUTES  
7:05 P.M.**

In attendance: Amy Wagenknecht, Jim Davis, Lisa Balbes, Carl Eklund, Rick Bagy, Kirk Hutchison, John Baker, Carol Gilster

Staff: Murray Pounds, Curt Carron

Excused: Alan Hopefl

The Park Board meeting convened at 7:05 p.m., chaired by Amy Wagenknecht.

**I. CITIZEN COMMENTS**

None

**II. APPROVAL OF SEPTEMBER 27, 2010 MEETING MINUTES**

Motion made by Kirk Hutchison to approve the September 27, 2010 Park Board minutes, seconded by John Baker.

All approved. Motion passed.

**III. COMMITTEE REPORTS**

**a) Implementation Committee**

Murray Pounds: The Park Building Operations Center should be completed by mid-November and I will try to arrange a tour of the new building for the Park Board members before the November Park Board meeting.

The work on the tennis courts is in the second week.

The lake has been drained and a meeting is scheduled with the contractor, Ideal Landscaping to look at rock samples and go over several issues.

**b) Trail Committee**

No report

There is interest in possible nature trail development in Kirkwood Park. There are two other scouts that are interested in this project if it is approved. The Board wants to do some exploration and a biological survey on the plant life. Murray Pounds suggested we go back to Dave Tylka, from Meramec Community College Department and see if he will assist on completing a survey

of plant life in the area of the possible trail, either as a class project for Meramec students or on a consultant basis. Murray Pounds will start the process for the survey.

#### **IV. OLD BUSINESS**

##### **a) Strategic Planning Update**

Murray Pounds: Reported on staff initiated efforts in regards to the strategic plans.

- Online Registration-Policies and Procedures are being developed.
- Park and Recreation Budget-Published in the Summer 2010 brochure and online.
- Indoor Aquatic-The Aquatic Advisory Committee has expressed interest in investigating possible indoor aquatic facility partners including DesPeres, YMCA, and Kirkwood School District.
- Survey for Field Users being developed.
- City Council-Packet is given to liaison.
- Educational, interpretive programs being developed.
- Physical Asset Inventory-Inventory has been migrated to current software and after completion of building will be updated.
- Marketing-Facebook, Twitter and Email.

The Finance Committee will review the existing User Fee Policy.

Amy Wagenknecht, Rick Bagy, Kirk Hutchison and Carl Eklund-committee members  
Meeting, November 1, 2010, 5:15pm at the Community center

Ad-hoc committee will review the Master Plan executive summary of land use.

Carol Gilster, John Baker, Lisa Balbes-committee members

Ad-hoc committee for update of Parks and Recreation Community Survey:

John Baker, Alan Hopefl, Kirk Hutchison-committee members

Partnership Committee, improve communications with current and potential partners.

John Baker, Amy Wagenknecht-committee members

Ad-hoc committee to develop a proactive approach to land acquisition and use.

Rick Bagy, Kirk Hutchison, Jim Davis-committee members

The Trail Committee members-John Baker, Alan Hopefl, Jim Davis, Carol Gilster and Carl Eklund. Meeting is Monday, November 8 at 4:30 pm.

#### **V. NEW BUSINESS**

##### **a) Approval of purchase of General Purpose Tractor**

Motion made by Kirk Hutchison to approve the purchase of a John Deere 4320 tractor through the MoDOT bid program. The purchase and delivery is assigned by Deere to a dealership within their AOR (Area of Responsibility). The dealer of choice is William Nobbe and Company Inc. of Waterloo, IL. The purchase price is \$23,691.94 with the optional turf tires. The money is budgeted in account 201-5101-452.7505-PK1101. Motion seconded by John Baker.

All approved. Motion passed.

### **b) Facility Reservation Request from Aiming For the Answer**

Motion made by John Baker to approve the request for an early confirmation for Aiming For the Answer to conduct their annual "cornhole" tournament and fundraiser on Sunday, September 4, 2011, Labor Day weekend with the stipulation this request will be reviewed by the Park Board on a yearly basis. Motion seconded by Carl Eklund.

All approved. Motion passed.

### **c) Maintenance Report**

Curt Carron reported on the following:

- Construction Updates
- Hazard Tree Removed
- Fitness Station Installation
- Grounds Restoration Following Greentree Festival
- Fall Plantings
- Trees
- Honeysuckle Removal
- Community Garden

## **VI. DIRECTOR'S REPORT**

Murray Pounds:

- Working with GRG on various sign packages.
- Kirkwoodpalooza event at Walker Park was very successful.
- Memorial Walkway-plan is emerging for the Parks Department to focus work efforts on the planting beds. This plan will be presented to the City Council.
- Dog Training-Gateway Search Dogs (SAR) are sending a representative to the November meeting.
- Deer population control-There is a meeting scheduled on October 19th with Mayor McDonnell, Michael Brown, CAO, Curt Carron and Murray Pounds to discuss the managed hunt in Emmenegger Park the MO. Department of Conservation is requesting.
- Quarterly Financial Report which is included in the Park Packet is in line where we should be. Revenue is consistent and we are in good shape.

## **VII. BOARD MEMBER COMMENTS AND REPORTS**

Kirk Hutchison said the Letterboxing program was a lot of fun for families and a good opportunity to learn about all the parks in Kirkwood.

Murray Pounds said he is working with GRG to get new signage for the Quarry Parks that will show borders and will have a statement.

**VIII. MOVE TO CLOSED SESSION FOR DISCUSS OF REAL ESTATE MATTERS**

Motion made by John Baker to move to close session to discuss real estate at 8:00 p.m., seconded by Jim Davis.

Roll call as follows:

Amy Wagenknecht - yea	Jim Davis – yea	Lisa Balbes –yea
Carl Eklund – yea	Rick Bagy – yea	Kirk Hutchison – yea
John Baker – yea	Carol Gilster – yea	

Motion passed 8-0

Motion made by Jim Davis to return to open meeting at 8:35 p.m., seconded by John Baker.

Roll call as follows:

Amy Wagenknecht - yea	Jim Davis – yea	Lisa Balbes –yea
Carl Eklund – yea	Rick Bagy – yea	Kirk Hutchison – yea
John Baker – yea	Carol Gilster – yea	

Motion passed 8-0

**IX. ADJOURNMENT**

Motion made by Kirk Hutchison to adjourn the meeting at 8:36 p.m., seconded by Rick Bagy.

All approved. Motion passed.