



WHERE COMMUNITY AND SPIRIT MEET®

**KIRKWOOD PARK BOARD
DECEMBER 13, 2010
KIRKWOOD COMMUNITY CENTER
111 S. GEYER ROAD, ROOM 202
MEETING MINUTES
7:10 P.M.**

In attendance: Alan Hopefl, Amy Wagenknecht, Lisa Balbes, Carl Eklund, Rick Bagy, Kirk Hutchison, Jim Davis, John Baker

Staff: Murray Pounds, Curt Carron

Excused: Carol Gilster

The Park Board meeting convened at 7:10 p.m., chaired by Alan Hopefl.

I. CITIZEN COMMENTS

None

II. APPROVAL OF NOVEMBER 15, 2010 MEETING MINUTES

Motion made by Lisa Balbes to approve the November 15, 2010 Park Board minutes, seconded by Kirk Hutchison.

All approved. Motion passed.

III. COMMITTEE REPORTS

a) Implementation Committee

Murray Pounds: The Park Operations Center is almost completed. Punch list items are being worked on now. The staff is excited to be in their new building. Murray thanked the Park Board for all their help and input in getting the new Park Operations Center.

Rock ledges and planting beds have been put in place at Walker Lake. Quarry rock is being used for the project. The contractor has removed almost 2,000 cubic yards of sediment from the upper end of the lake. The sediment was placed below the dam where it will be allowed to dry, its' pH adjusted, and incorporated into the area. All the ducks have been rescued.

The newly poured eight concrete tennis courts look good. Most of the fencing is up. The color coating process will not be started any time soon as the weather conditions are now too cold and wet. The anticipated finish date is late March.

b) Trail Committee

Murray Pounds talked with Dave Tylka from Meramec College and he said a biological survey for the west end of Kirkwood Park would not be an appropriate class project. Dave said he would be willing to do a survey on a consulting basis. His cost would be \$50.00/hour and would involve three to four hours field work, and one to two hours report writing per month from March

through October. An estimate of the cost for a plant life assessment would be about \$1500.00. Murray said this could be put in the budget for next year. The board feels it is very much worth the money to have this information. Murray said he would try to get the survey started this spring.

c) Finance Committee

A meeting of the committee will be scheduled prior to the January board meeting to review the draft budget. Following this review, the draft budget for 2011-12 will be distributed to the Board at the January 24th meeting. The Public Hearing will be held at the February Park Board meeting and then budget approved at the March Park Board meeting.

IV. OLD BUSINESS

a) Request From Paric Corporation for Use of Greentree Park Parking

Murray Pounds: Reported he met with representatives from both Paric and Kirkwood Athletic Association regarding use of Greentree Park for construction crew parking. There are no concerns now, but it is a situation that will be monitored, particularly as things ramp up in the park this spring. So far the parking at Greentree has had just a few material trucks and a couple of pickup trucks that have been using the lot. A letter to the Paric Corporation from Murray Pounds giving conditional approval for construction workers involved in the Aberdeen Heights construction project to park at lots at Greentree Park was included in the Park Board packet.

V. NEW BUSINESS

a) Request From Greentree Church for Use of Walker Lake

Greentree Church has withdrawn their request for the use of Walker Lake for a baptismal event.

b) Approval of Contract With Planning Design Services for Storm Water BMP Master Plan

MSD is now regulating Kirkwood Park in its entirety for land disturbance projects. This means that once an acre or more of land is disturbed, it is required to plan for "Best Management Practices" regarding water quality related to storm runoff. The park operations center resulted in a disturbed land area of just under one acre meaning that the Walker Lake Phase 3 plan will exceed the one acre limit. Future construction will continue to add to this situation.

Rather than try to piecemeal solutions with each new phase, the best solution appears to be developing a water quality strategy that will take into account future construction activities and come up with a master plan to implement BMP's for all such activities. Credits can be banked for BMP's for future construction activities, and there may be some value in doing one larger water quality project for the entire park as opposed to adding a BMP component to each future phase.

Motion made by Amy Wagenknecht to have Planning Design Studio create a BMP master plan that would evaluate our options prior to the completion of the Phase 3 plans for a cost of \$7700.00 with the funding for this project to be appropriated from Park Fund reserves, to account 201-5101-452.75-09, seconded by Jim Davis.

All approved. Motion passed.

c) Maintenance Report

Curt Carron: The Maintenance Report for period November 16 through December 10, 2010 included in the Park Board packet. Topics included:

- Operations Facility Completion
- Leaf Collection
- Christmas Trees for Fishing Habitat
- Passing of Former Staff Member Thomas E. Kneip

VI. DIRECTOR'S REPORT

Murray Pounds:

The Recreation Department is in the process of hiring a new custodian. Second interviews have been scheduled for this week. There were over 175 applications for the custodian position. Murray participated in the Municipal Park Grant Advisory Committee meeting to review the 2011 request applications. There were 26 grant requests and 14 awards were given totaling over \$2.5 million dollars.

Meetings have been held with Tropical Moose regarding TROMO possibly operating the concession stand in the park. More information should be available at the next meeting.

VII. BOARD MEMBER COMMENTS AND REPORTS

The Park Board had a tour of the New Operations Center before the meeting and said they were very impressed with the building.

Murray thanked the Board for their support for the new Park Operations Center and said a ribbon cutting ceremony will be scheduled sometime in the spring.

VIII. MOVE TO CLOSED SESSION FOR DISCUSS OF REAL ESTATE MATTERS

Motion made by Kirk Hutchison to move to closed session to discuss real estate at 7:55 p.m., seconded by Carl Eklund.

Roll call as follows:

Alan Hopefl – yea	Amy Wagenknecht - yea	Lisa Balbes – yea
Carl Eklund –yea	Rick Bagy – yea	Kirk Hutchison-yea
Jim Davis – yea	John Baker – yea	

Motion passed 8-0

Motion made by Kirk Hutchison to return to open meeting at 8:06 p.m., seconded by Carl Eklund.

Roll call as follows:

Alan Hopefl – yea	Amy Wagenknecht - yea	Lisa Balbes – yea
Carl Eklund –yea	Rick Bagy – yea	Kirk Hutchison-yea

Jim Davis – yea

John Baker – yea

Motion passed 8-0

IX. ADJOURNMENT

Motion made by Kirk Hutchison to adjourn the meeting at 8:07 p.m., seconded by Jim Davis.

All approved. Motion passed.