KIRKWOOD LANDMARKS COMMISSION
MINUTES

December 8, 2010 **6:30 P.M.** **Kirkwood City Hall**
Main Level Conf Room

Present: Commissioners Dave Brown, Catherine Enslin, Lisa Hautly, Darryl Labruyere, Tom Riggs, Judith Ward, and Staff Liaison Alan Lamberg

Guests: None

1. **Approval of Minutes:** Motion by Comr. Hautly to approve October 13th minutes with correction made to *section 4(b)3* by Lamberg; seconded by Comr. Brown, unanimously approved. Motion by Comr. Hautly to approve November 10th minutes with copy error corrected to *section 5(b)1* by Lamberg; seconded by Comr. Ward, unanimously approved.

2. **Citizen Comments**: none

3. **Certificate of Appropriateness:**

   a. **Amendment to Case 10-10 - 403 East Jefferson -** Jefferson–Argonne Local Historic District-Exterior Elevation Plan Review. Thomas Kelly, owner.

   Comr. Enslin motioned to amend building plan with the following conditions;

   1. For siding of entire structure, replace brick & vinyl with fiber cement siding;
   2. Brick material at base of porch foundation and column piers;
   3. Provide square baluster hand rail and railing per building code;
   4. Owner to utilize attached sketch, rendered by Comrs. Labruyere & Enslin, to update the architectural front elevation;

   And, with a recommendation/suggestion that siding width be at least 7" exposure.

   Seconded by Comr. Brown; unanimously approved.

4. **Old Business:**

   a. Status of Design Guidelines

   i. **Subcommittee on Jefferson-Argonne & North Taylor.**
      a. Comr. Hautly reported that significant progress has been made with the hope for a January Public Hearing and approval.
      b. Comr. Enslin walked Commissioners through a draft of design guidelines and will follow up with Staff Liaison Lamberg on corrections that need to be made.
      c. It was noted by Commissioners that a considerable amount of time and effort has been contributed to this endeavor by Comr. Enslin.

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ii. Infill Committee on Residential Guidelines – no news.

b. Preservation of Landmarks & Historic Districts: local historic district of North Taylor – the City Council has yet to decide on the matter of the grievance case for appeal.

5. New Business:

a. **Citizens seeking advice** to preserve their historic properties: None

b. **Temporary Stay of Demolition –** Commissioners may develop criteria for timelines within the 270 day stay of demolition ordinance in order to establish standards on how much time may be required for different situations**.**

6. Motion to adjourn at 8:05 p.m. by Comr. Labrueyer; seconded by Comr. Enslin; unanimously approved

Respectfully submitted by Recording Secretary Comr. Dave Brown with assistance from Alan Lamberg

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