



WHERE COMMUNITY AND SPIRIT MEET®

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on September 8, 2016, at 7:00 a.m. Present were Mayor Griffin, Council Members Duwe, Edman, Luetzow, Sears, and Zimmer. Also in attendance were, Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, and City Clerk Betty Montano. Council Member Ward was absent and excused.

APPROVAL OF WORK SESSION MINUTES

Motion was made by Council Member Duwe and seconded by Council Member Zimmer to approve the meeting minutes of September 1, 2016. The minutes were unanimously approved.

DISCUSSION OF SITE PLAN REVIEW PROPOSAL

Director of Public Services Bill Bensing was in attendance to present and discuss the Site Plan Review Proposal. A Power Point was presented. Some of the issues discussed are as follows:

- In 2014 the City Council issued a directive to the Planning and Zoning Commission to consider an innovative directive tool to develop underutilized properties and to be able to allow flexibility on the stipulations of site plans.
- The proposal includes that any site plan that goes before the Planning and Zoning Commission would also come before the City Council.
- The intent is to allow flexibility of the City Council to work to develop higher quality out of a specific space and allows for the City Council to come up with the best approach.
- The proposal does not preclude anyone from going before the Board of Adjustment, but rather lessens the number of situations that would compel someone to.
- Staff recommends the current Zoning Code be repealed and re-written. Council was in agreeance. Staff will prepare a presentation to present to the City Council at a future work session.
- Discussion took place regarding if objectives being added regarding: site plan review for the properties of the noted districts in 220.1, and including historic districts, and an objective explaining how the proposal does not preclude BOA submissions.
- This topic will be placed on a future work session agenda for further discussion.

MISCELLANEOUS

Mayor Griffin brought to the council's attention that Council Member Zimmer's spot will need to be filled on the Finance Committee. Mayor Griffin nominates Matthew Biere, who previously served on the Finance Committee. If Matthew Biere is appointed to the Finance Committee, his spot will need to be filled on the Library Board.

Mayor Griffin previously met with State Representative Deb Lavender and Public Information Officer Beth von Behren regarding a way to recognize citizen volunteers who do things throughout the community. Beth von Behren will place information in the Eye on

Kirkwood requesting citizens to send in information on fellow citizens and what kind of volunteer work they have done. Mayor Griffin would like these citizens recognized at council meetings.

The meeting was adjourned.

Betty Montañó, MMC/MPCC
City Clerk