



WHERE COMMUNITY AND SPIRIT MEET®

WORK SESSION MINUTES

A work session of the Kirkwood City Council was held on May 14, 2015, at 7:00 a.m. Present were Mayor McDonnell, Council Members Biedenstein, Griffin, Jaksetic, Luetzow, Sears, and Ward. Also in attendance were Chief Administrative Officer Russell Hawes, Assistant Chief Administrative Officer Georgia Ragland, City Clerk Betty Montaña, Public Information Officer Beth von Behren, and City Attorney John Hessel.

APPROVAL OF WORK SESSION MINUTES

Motion was made by Council Member Griffin and seconded by Council Member Luetzow to approve the meeting minutes of May 7, 2015. The motion was unanimously approved.

MISCELLANEOUS DISCUSSION

Mayor McDonnell reported that he and Council Member Griffin met with the auditors and requested that if the council has any suggestions or concerns to please send them to City Clerk Betty Montaña prior to the auditors being here in June.

Chief Administrative Officer Russell Hawes reported that the Budget Retreat will take place on June 27th at Sunset 44 from 10:00 a.m. to 3:00 p.m. A continental breakfast and lunch will be served.

Council Member Griffin reported that there will be an open house to discuss Vision 2035 at Nipher Middle School on Thursday, May 19th from 5:00 p.m. to 8:00 p.m.

COMMUNITY DAY AT THE PARK NEIGHBORHOOD MEETINGS

Chief Administrative Officer Russell Hawes reported on an idea for Community Day at the Park Neighborhood Meetings. Some of the issues discussed are as follows:

- Further communication with residents is a part of the Strategic Plan and citizen involvement is a strong aspect of Kirkwood.
- An approach that might be worthy is to utilize a gathering spot, such as a neighborhood park.
- Department Heads are on board with the idea and will set up tables with some give aways. Some heavy equipment could be available as well, to be parked along the street.
- The event would be a two-hour long event on June 13th at Fillmore Park, taking place from 10:00 a.m. to 12:00 p.m.
- Donuts and coffee could be available to residents and visitors.
- It is recommended that council members be in attendance to have informal conversations with citizens.
- The goal is to hold more than one event, possibly quarterly.
- Question was raised regarding if the Police Department hotdog days could be coordinated to fall in line with these events.
- There is a plan in place on how to get the word out regarding this event. Will utilize the Eye on Kirkwood, the Webster/Kirkwood Times, place signs in neighborhoods and posters in city businesses.
- The council was unanimously in favor of these events.



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BOARD AND COMMISSION APPOINTMENTS AND REAPPOINTMENTS

Mayor McDonnell reviewed some Board and Commission appointment and reappointment recommendations. Some of the issues discussed are as follows:

- Architectural Review Board:
 - Mayor McDonnell recommends Michael Chiodini be appointed as a member and Andrew Schwabe be reappointed.
- Board of Adjustment:
 - Mayor McDonnell recommends reappointing Richard Barr and moving Tim Callahan from the Alternate position and appointing him to a full member position, and reappointing Joe Roeser as an Alternate.
 - A discussion took place. Concern was raised regarding the Mayor’s recommendation for reappointment. The majority of the council were opposed to the Mayor’s recommendation of reappointing Richard Barr. Mayor McDonnell will work on a recommendation for Richard Barr’s position.
- Finance Committee:
 - Mayor McDonnell recommends appointing Kaitlyn Walker and reappointing Mark Zimmer.
- Human Rights Commission:
 - Mayor McDonnell recommends appointing Morris Fletcher.
 - A discussion took place.
- Library Board:
 - Mayor McDonnell recommends appointing Matthew Biere.
- Park Board:
 - Mayor McDonnell recommends appointing Catherine Wertz and David Hufford.

MOTION TO CLOSE THE MEETING

Motion was made by Council Member Luetzow and seconded by Council Member Jaksetic to close the meeting pursuant to RSMo Chapter 610.021(2) Real Estate.

Roll Call Vote as Follows:

Council Member Biedenstein	“Yes”
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”

The meeting was closed.

MOTION TO OPEN THE MEETING

Motion was made by Council Member Jaksetic and seconded by Council Member Biedenstein to open the meeting.

Roll Call Vote as Follows:



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Council Member Biedenstein	“Yes”
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	“Yes”

The meeting was opened. There being no further issues to come before the council, the meeting was adjourned.

Betty Montañó, MMC/MPCC
City Clerk