



WHERE COMMUNITY AND SPIRIT MEET®

**KIRKWOOD CITY COUNCIL
KIRKWOOD CITY HALL**

**May 7, 2015
7:00 p.m.**

Pursuant to notice of meeting duly given by the Mayor, the City Council convened on Thursday, May 7, 2015, at 7:00 p.m. at Kirkwood City Hall, 139 South Kirkwood Road, Kirkwood, Missouri. Present were Mayor McDonnell, Council Members Biedenstein, Griffin, Jaksetic, Luetzow, and Sears. Also in attendance were City Clerk Betty Montañó, and City Attorney John Hessel. Council Member Ward, Chief Administrative Office Russell Hawes, and Assistant Chief Administrative Officer Georgia Ragland were absent and excused.

PRESENTATIONS

NONE

INTRODUCTIONS AND RECOGNITIONS

NONE

PUBLIC HEARINGS

NONE

PUBLIC COMMENTS

1. John Gilster, 16 Garden Lane, spoke regarding a concern about the City's anonymous complaint system that is allowed with the Code Enforcement Office. Believes the Code Enforcement system should be modeled after St. Louis County and require complainants to give their name. Raised concern over the current housing code not allowing for composting and wildlife habitation.
2. Jareth Gilster, 16 Garden Lane, spoke in favor of John Gilster's comments.

CONSENT AGENDA

Motion was made by Council Member Sears and seconded by Council Member Biedenstein to approve the Consent Agenda. It was requested that items c), e), g), and o) be pulled and placed at the end of the regular agenda. A discussion took place. The Consent Agenda was unanimously approved.

- a) Approval of the April 16, 2015 City Council Meeting Minutes
- b) Resolution 47-2015, adopting the Trailnet Community-Wide Pedestrian and Bicycle Master Plan
- c) Resolution 48-2015, granting an encroachment to the property owner at 449 Caroline for a modular block retaining wall ****Placed at the end of the agenda***



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- d) Resolution 49-2015, directing the Mayor to enter into a contract with T-Mobile Central to lease space on the Rose Hill water tower
- e) Resolution 50-2015, transferring funds between various departmental accounts to balance the 2015 budget ***Placed at the end of the agenda**
- f) Resolution 51-2015, appointing James Erwin to the Kirkwood Arts Commission to fill an unexpired term to June 2016
- g) Resolution 52-2015, committing \$50,000 from the General Fund (fund balance) to the Downtown Special Business District Façade Improvement Program ***Placed at the end of the agenda**
- h) Resolution 53-2015, accepting the bid of Joe Machens Ford (pursuant to MoDOT cooperative contract) for a 2016 Ford Escape for the Engineering Department and directing the issuance of a Purchase Order (\$21,649)
- i) Resolution 54-2015, accepting the bid of Excel Temporary Services at hourly rates set forth for temporary labor services for the Sanitation Department and directing the Mayor to enter into a contract
- j) Resolution 55-2015, accepting the bid of Cadre Information Security for Symantec software renewal for the MIS Department and directing the issuance of a Purchase Order (\$8,145.06)
- k) Resolution 56-2015, accepting the bid of Enterprise Consulting Group for Websense Software for the MIS Department and directing the issuance of a Purchase Order (\$13,361)
- l) Resolution 57-2015, accepting the bid of K. Jacobs Construction for the repair of roadway, driveway, sidewalk and other surfaces for the Engineering Department and directing the Mayor to enter into a contract (not to exceed \$200,000)
- m) Resolution 58-2015, accepting the proposal of CK Power for a generator and service entrance automatic transfer switch for the Police Department and directing the issuance of a Purchase Order (not to exceed \$68,621)
- n) Resolution 59-2015, accepting the proposal of Schaeffer Electric for the Police Department backup power installation project and directing the Mayor to enter into a contract amendment (\$122,780)
- o) Resolution 60-2015, accepting the proposal of Swova for GIS Support Services and directing the Mayor to enter into a contract (\$130/hour) ***Placed at the end of the agenda**

OLD BUSINESS

Bill 10413, appropriating donations for the Urban Forestry Commission in the amount of \$450.00 from the Donations Revenue Account to the Urban Forestry Account, was brought before the council.



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Roll Call Vote as Follows:

Council Member Biedenstein	“Yes”
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

The bill, having received majority approval of the council, was adopted and became Ordinance 10264.

Bill 10414, amending and readopting the provisions of Appendix E, “Personnel Rules and Regulations” of the Kirkwood Code of Ordinances, was brought before the council.

Roll Call Vote as Follows:

Council Member Biedenstein	“Yes”
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

The bill, having received majority approval of the council, was adopted and became Ordinance 10265.

Bill 10415, appropriating \$22,030 from the General Fund (Fund Balance) to the Other Professional Account for the Sewer Lateral Program, was brought before the council. A discussion took place.

Roll Call Vote as Follows:

Council Member Biedenstein	“Yes”
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”



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Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

The bill, having received majority approval of the council, was adopted and became Ordinance 10266.

Bill 10416, appropriating \$16,877 from the General Fund (Fund Balance) to the Engineering Department Salary Account, was brought before the council.

Roll Call Vote as Follows:

Council Member Biedenstein	“Yes”
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

The bill, having received majority approval of the council, was adopted and became Ordinance 10267.

Bill 10417, amending the Kirkwood Code of Ordinances, Chapter 2, Article VI. Divisions 1-7, “Purchasing”, was brought before the council. A discussion took place.

Roll Call Vote as Follows:

Council Member Biedenstein	“No”
Council Member Griffin	“Yes”
Council Member Jaksetic	“No”
Council Member Luetzow	“No”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

The bill failed by a vote of 3-3.



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NEW BUSINESS

Bill 10418, appropriating \$10,000 from the Equitable Sharing Fund Balance to be available when necessary for the Police Dispatch Transition, was brought before the council. Motion was made by Council Member Jaksetic and seconded by Council Member Griffin to accept the bill for first reading approval. A discussion took place. The motion was unanimously approved.

The bill received first reading approval and was held over.

Bill 10419, appropriating \$960 from the Equitable Sharing Fund Balance to a Police Department Expenditure Account for the purchase of 80 ball caps for the Police Department, was brought before the council. Motion was made by Council Member Jaksetic and seconded by Council Member Biedenstein to accept the bill for first reading approval. The motion was unanimously approved.

The bill received first reading approval and was held over.

Bill 10420, appropriating \$13,791 from the Electric Fund (Fund Balance) to the Electric/Customer Accounting Other Professional Services Account to balance the Electric Department's 2015 fiscal year budget, was brought before the council. Motion was made by Council Member Biedenstein and seconded by Council Member Griffin to accept the bill for first reading approval. A discussion took place. The motion was unanimously approved.

The bill received first reading approval and was held over.

Bill 10421, appropriating \$805,759 from the Electric Fund (Fund Balance) to the Electric Distribution/Energy Account to balance the Electric Department's 2015 fiscal budget, was brought before the council. Motion was made by Council Member Griffin and seconded by Council Member Biedenstein to accept the bill for first reading approval. A discussion took place. The motion was unanimously approved.

The bill received first reading approval and was held over.

CONSENT AGENDA ITEMS FOR DISCUSSION

Resolution 48-2015, granting the property owner of 449 Caroline Avenue, Kirkwood, Missouri, authorization for an encroachment of approximately twelve feet into the public right-of-way of Caroline Avenue for the purpose of constructing a modular block retaining wall, was brought before the council. Motion was made by Council Member Jaksetic and seconded by Council Member Biedenstein to accept the resolution as read. A discussion took place.



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Roll Call Vote as Follows:

Council Member Biedenstein	"No"
Council Member Griffin	"Yes"
Council Member Jaksetic	"Yes"
Council Member Luetzow	"Yes"
Mayor McDonnell	"Yes"
Council Member Sears	"Yes"
Council Member Ward	Absent

Resolution 50-2015, transferring funds between various department accounts to balance the City's 2015 Fiscal Year Budget, was brought before the council. Motion was made by Council Member Griffin and seconded by Council Member Biedenstein to accept the resolution as read. A discussion took place.

Roll Call Vote as Follows:

Council Member Biedenstein	"Yes"
Council Member Griffin	"Yes"
Council Member Jaksetic	"Yes"
Council Member Luetzow	"Yes"
Mayor McDonnell	"Yes"
Council Member Sears	"Yes"
Council Member Ward	Absent

Resolution 52-2015, committing \$50,000 from the General Fund (Fund Balance) to the Downtown Special Business District Façade Improvement Program, was brought before the council. Motion was made by Council Member Griffin and seconded by Council Member Biedenstein to accept the resolution as read. A discussion took place.

Roll Call Vote as Follows:

Council Member Biedenstein	"Yes"
Council Member Griffin	"Yes"
Council Member Jaksetic	"Yes"
Council Member Luetzow	"Yes"
Mayor McDonnell	"Yes"
Council Member Sears	"Yes"
Council Member Ward	Absent



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Resolution 60-2015, accepting the proposal of Swova at an hourly rate of \$130 for GIS Support Services at a not to exceed value of \$42,000 per term and authorizing and directing the Mayor to enter into a contract, was brought before the council. Motion was made by Council Member Jaksetic and seconded by Council Member Biedenstein to accept the resolution as read. A discussion took place.

Roll Call Vote as Follows:

Council Member Biedenstein	“Yes”
Council Member Griffin	“Yes”
Council Member Jaksetic	“Yes”
Council Member Luetzow	“Yes”
Mayor McDonnell	“Yes”
Council Member Sears	“Yes”
Council Member Ward	Absent

CITY COUNCIL REPORTS

Mayor McDonnell reported that the School District Foundation raised money in honor of former Mayor Herb Jones.

Council and staff wished Council Member Biedenstein a Happy Birthday.

CHIEF ADMINISTRATIVE OFFICER REPORTS

Mrs. Montañó reported that the City of Kirkwood received a Liquor License Application from Knights of Columbus for a Picnic License for a fundraiser at Kirkwood Park. Motion was made by Council Member Jaksetic and seconded by Council Member Biedenstein to approve the application. The motion was unanimously approved.

Mrs. Montañó reported that the City of Kirkwood received a Special Event Permit Application from Kirkwood Chapter 358, Order of the Eastern Star, to conduct a Special Food Pantry Collection on the parking lot of the Alpine Shop on May 16, 2015 for the Jefferson Barracks Food Pantry. Motion was made by Council Member Biedenstein and seconded by Council Member Jaksetic to approve the application. The motion was unanimously approved.

CITY CLERK REPORT

Mrs. Montañó reported that no official action was taken at the May 6, 2015 Planning and Zoning Commission meeting.

Mrs. Montañó also reported that the City Clerk’s Office received a Records Destruction



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Form from the Public Information Officer and the Parks and Recreation Department, which will be attached to the May 7th minutes. These are reports on records that have been destroyed in compliance with the City's Records Management Policy and the State Retention Schedule.

CITY ATTORNEY REPORT

Mr. Hessel had nothing to report.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned. The next regular council meeting is scheduled for May 21, 2015, at 7:00 p.m.

Betty Montaña, MMC/MPCC
City Clerk

Approved: May 21, 2015