

**KIRKWOOD PARK BOARD  
MONDAY, SEPTEMBER 26, 2016  
KIRKWOOD COMMUNITY CENTER  
111 S. GEYER ROAD  
ROOM 202  
MEETING MINUTES**

In attendance: Scott Stream, Tom Riggs, Wallace Ward, Kara Wurtz, Alan Hopefl, Steve Coates, Kate LeGrand and Matt Helbig

Absent: Dave Hufford

Staff: Murray Pounds, Curt Carron

Park Board meeting convened at 7:03 p.m., chaired by Scott Stream.

**I. CITIZEN COMMENTS**

There were no citizen comments.

**III. APPROVAL OF AUGUST 15, 2016 MEETING MINUTES**

Motion to approve August Park Board minutes by Wallace Ward

Seconded by Alan Hopefl

All Approved

Motion Passed

**IV. COMITEE REPORTS**

Murray updated the Board on Emmenegger Survey results. The tabulation validity and usefulness of the survey was discussed. The board asked if Tom Treiman can address the board at the next meeting and answer questions about the survey. Murray will ask Tom if he is available.

Motion to suspend meeting at 7:13 p.m. to allow for citizen comments by Tom Riggs.

Seconded by Wallace Ward

All Approved

Motion Passed

Gwyn Wahlmann, 1002 West Adams, said that she isn't happy with the survey results and that she believes that off leash dogs have dropped dramatically in recent months.

Motion to reinstate the meeting at 7:15 p.m. by Tom Riggs

Seconded by Steve Coates

All Approved

Motion Passed

#### **IV. OLD BUSINESS**

##### **A. Meramec River Flood Recovery**

Murray updated the Board on FEMA and insurance payments and the state of restoration in various portions of the park.

Motion that Murray develops a policy regarding waiving field fees when lights are inoperable on sports fields by Wallace Ward

No Second

Motion to waive field fees for Kirkwood Junior Football League until lights are operable in Greentree Park by Tom Riggs

Seconded by Alan Hopefl

All Approved

Motion Passed

Murray discussed easement proposed by Missouri American water in Emmenegger Park. Murray will have further info at October park board meeting. Park board has concerns about easements and would like more information about legal issues with easement laws and exact plans at the next meeting.

#### **V. NEW BUSINESS**

##### **A. Approval of Proposal for Irrigation Design**

Discussed Irrigation design for athletic fields.

Motion to approve Landtech Design's proposal for athletic field irrigation design at a cost of \$9,600 to be charged to account 201 5101 452 7509, Project PF 1706, by Kara Wurtz.

Seconded by Wallace Ward

All Approved

Motion Passed

### **B. Commercial Use Policy**

Murray discussed requests from commercial entities for park use and asked the Board to create a subcommittee to propose a policy in regards to this request. Kara Wurtz, Wallace Ward and Kate LeGrand volunteered for this subcommittee.

## **VI. SUPERINTENDENT OF PARKS' REPORT**

The Maintenance Report for period August 16 through September 25, 2016 was presented to the board by Curt Carron. Curt discussed clean up, after the Greentree Festival, with the Board.

## **VII. DIRECTOR'S REPORT**

### **A. Greentree Park Prairie project**

A Grand opening event will be planned for the spring

### **B. Update on the Community Center/ Theater study**

Murray will present current plans to city council in October.

### **C. Strategic Planning**

Murray has asked the strategic planning facilitators to come to the next Park Board meeting to discuss upcoming strategic planning session.

### **D. Greentree Festival**

Greentree festival was completed successfully despite worst case weather scenario.

### **E. Fillmore Park**

Project will be out to bid in 3 weeks, possibly considering bids at November Park Board meeting.

### **F. Finance Committee**

Murray would like to convene the Finance Committee to discuss the 5 year capital plan for the Park Fund in the near future.

## **BOARD COMMENTS AND REPORTS**

Wallace Ward discussed several questions he has about the Park Board's relationship to city council, in regards to responsibilities and oversight of Park vs. Recreation activities, staff and facilities.

## **IX. ADJOURNMENT**

Motion made to adjourn by Steve Coats and seconded by Tom Riggs at 8:23 p.m.

All Approved

Motion Passed