

**KIRKWOOD PARK BOARD
MONDAY, MARCH 21, 2016
KIRKWOOD COMMUNITY CENTER
111 S. GEYER ROAD, ROOM 202
MEETING MINUTES**

In attendance: Rick Bagy, Steve Coates, Scott Stream, Kirk Hutchison, Tom Riggs, Wallace Ward, Kate LeGrand

Absent: David Hufford, Kara Wurtz

Staff: Murray Pounds, Curt Carron

Park Board meeting convened at 7:05 p.m., chaired by Rick Bagy

I. CITIZEN COMMENTS

Blake Dell, 240 E. Clinton

Mr. Dell handed out a list of Fillmore Park Considerations to the Park Board members.

- Great work on the Fillmore Park Update.
- Community feedback on this project is a good idea.
- Fillmore Park is a popular park and would like would like to see someone involved with the design process observe the weekly activities.
- Some concerns about moving the playground to higher ground. Would like the playground positioned in the rear corner of the park away from streets. The truck traffic is heavy on Fillmore and one of the concerns is the children crossing the hill.
- The pavilion should not be overly large and would like to keep some flat open grass area for children to play.

II. APPROVAL OF FEBRUARY 22, 2016 MEETING MINUTES

Motion made by Steve Coates to approve the February 22, 2016 Park Board Minutes, seconded by Wallace Ward.

All approved. Motion passed.

Kate LeGrand-abstained

Tom Riggs-abstained

III. COMMITTEE REPORTS

- a) None

IV. OLD BUSINESS

a) Fillmore Park Grant Update

Fillmore Park Grant is moving forward.

The City Council approved Planning Design Studio for the design work. Murray reported we should be ready to go by early April. He said it would be good to have an individual from the Fillmore area involved with the design process and Implementation Committee.

Motion made by Steve Coates to appoint Blake Dell as a liaison for the Implementation Committee and the Fillmore neighborhood. Wallace Ward seconded the motion.

All approved. Motion passed.

b) Meramec River Flood Recovery

A report on Flood Recovery Projects is included in the Park Board minutes. The report shows the items to be repaired with estimated costs. The report has potential funding options included as well.

Murray said is the intent to bring in a “potamologist,” Dave Derrick, to review our situation. A potamologist is a person who studies rivers and will be able to help us assess what is happening at Emmenegger as well as offer some possible solutions.

V. NEW BUSINESS

a) Approval of Fiscal Year 2016-17 Park Fund Budget

Motion made by Kirk Hutchison to approve the budget for Fiscal Year 2016-17 Park Fund and Operating Capital Budget, to include a total revenue amount of \$1,587,650.00 and expenses of \$1,618,225.00, seconded by Scott Stream.

All approved unanimously. Motion passed.

b) Approval of Re-Appropriation of Fiscal Year 2015-16 Capital Projects

Motion made by Scott Stream to approve the Re-Appropriation of Capital projects from the current fiscal year to be carried over to next year for a total of \$101,167.00 and seconded by Kirk Hutchison.

All approved unanimously. Motion passed.

c) Approval of Asphalt Trail Sealing Contract

Motion made by Wallace Ward to contract with Spencer Contracting in the amount of \$9,526.00 for the sealing and crack repair of asphalt sidewalks throughout the park system with adequate funding available (by re-appropriation) in 201-5101-452-7504, PF1604 and seconded by Scott Stream.

All approved unanimously. Motion passed.

d) Approval of Backhoe Lease Contract

Motion made by Wallace Ward to approve the five year backhoe lease with both the Preventive Maintenance and Extended Warranty packages from Erb Equipment for the total annual cost of \$9,688.43 per year for five years, seconded by Kate LeGrand. Funds will be available April 1 from account #201-5101-452-4405.

All approved unanimously. Motion passed.

e) Approval of Renewal for 2016 Mowing Contract

Motion made by Kirk Hutchison to approve the renewal of the contract with MK Landscaping for 2016 for \$25,410.00 and seconded by Steve Coates.

All approved unanimously. Motion passed.

f) Approval of 2016-17 Goose Management Contract

Motion made by Tom Riggs to approve the Gateway Goose Control bid for \$4,400.00 annually and seconded by Kirk Hutchison.

All approved unanimously. Motion passed.

g) Approval of Purchase of Service Van from Lou Fusz GMC

Motion made by Tom Riggs to accept the bid proposal based on MODOT Contract #3-141204TV from Lou Fusz GMC for a total of \$28,690.00 for a 2016 Savana ¾ ton cargo van and seconded by Kirk Hutchison. Funds will be available April 1 from account 2015-101-452-7505, Project #PF1704.

All approved unanimously. Motion passed.

h) Approval of Kirkwood Park Restroom Repairs Contract with Brady Construction

Motion made by Kirk Hutchison to approve the bid from Brady Contracting, Inc. for repair of Kirkwood Park Restroom #2, located at the concession stand for \$39,248.00 with costs charged to account 201-5101-452-7503, Project, PF1701 and seconded by Scott Stream.

All approved unanimously. Motion passed.

i) Approval of Construction Period Services Contract with Ottolino, Winters, and Huebner for Kirkwood Park Restroom Repair Project

Motion made by Steve Coates to authorize a contract with Ottolino, Winters and Huebner to provide Construction Period Services during the Kirkwood Park Restroom Repair Project at a not to exceed cost of \$4,095.00 charging to account 201-5101-452-7503, Project PF1701 and seconded by Scott Stream.

All approved unanimously. Motion passed.

j) Other Matters

None

VI. SUPERINTENDENT OF PARKS' REPORT

The Maintenance Report for period February 23 through March 21, 2016 is included in the Park Board Minutes.

Curt went over the report with the Park Board.
The report included information about flood recovery efforts.

VII. DIRECTOR'S REPORT

- The Greentree Park Prairie project is going well. The crew has done a great job with the cleanup at Greentree. The planting of prairie plants will take place late May. The Prairie project looks great. A dedication is planned for June.
- Monroe Creek Project is moving forward and should be complete in about two weeks.
- The Community Center Study is nearing completion. The final report on the theater economic study is due April 14.
- Kylie Christenall has taken over coordination of the survey effort for Emmenegger Park and is doing an excellent job. She is doing some of the surveys herself and has someone scheduled for each of the three survey sessions scheduled each week at Emmenegger.
- Terms of office are up for all three board positions including Rick Bagy, President of the Park Board and Kirk Hutchison, Treasurer. Both will leaving the Board in June, and have agreed to serve as the nominating committee for the election of new officers of the Park Board.

BOARD COMMENTS AND REPORTS

None

IX. ADJOURNMENT

Kirk Hutchison made a motion to adjourn at 8:38 p.m., seconded by Steve Coates.

All approved unanimously. Motion passed.