

**2016 GREENTREE FESTIVAL
COMMITTEE REPORTS**

July 27, 2016

MEMBERS IN ATTENDANCE: Murray Pounds, Debbie Stream, Lindy Ross, Deb Zisser, Mary Hussman, Pat Jones, Ellen Edman, Dan Andert, Kevin Miller, Carol Carpenter, Becky Engelbrecht, Steve Knapp, Bill Burckhalter, Kirk Hutchison, Kristen Docter, Cindy Coombs (in Spirit) Kurt.

MEETING CALLED TO ORDER AT 7:01PM chaired by Debbie Stream.

REVIEW OF THE JUNE 2016 COMMITTEE REPORT:

Minutes Approved.

RADIO SPONSORSHIP

Party in the Park and Rotary need to sit down with the radio rep and get some ideas to her for our spots.

WEB PAGE /BROCHURE UPDATE

Sending Website and brochure information around. If there is anything that needs to be added or changed please let Murray know. Send changes to Murray and he will take care of it.

PAY REQUESTS FOR VENDORS

If there is someone you need to pay use the form that Murray has sent around. Have the form filled out and a W-9 attached so that Murray can pay them. Kids Day, Parade and Bob are the ones most impacted by this.

LOGISTICS REQUESTS

Curt provided 4 copies of the matrix used to track logistics. Everyone work requested to review your needs. If something is needed write it on the form and it will be taken care of it. Matrix is rolled over every year and slight changes made based on our needs.

REQUEST FOR HALO SIMULATOR

We talked about this at our last meeting. Murray had a meeting with the Halo people. What they do is rated G. Basically a person is being dropped from a spaceship to the Earth's surface. Murray is going to put them into Kid's Day. We are going to make it pay point where we receive revenue from it to share. Murray's suggestion is to use it as a money generator. We are over budget in entertainment.

COMMITTEE REPORTS:

Kathy Barthelmass, Logistics

Nothing

Kirk Hutchison, Wine Garden

Beer is on the truck. Food booths assigned.

Kevin Miller, Fund Raising

I think we are okay. Murray we have invoiced everyone.

Kristen, Kids Day

Way Cool Balloon Mike and Sanders.

Saturday on stage 1-1:30 and 2:00-3:00 School of Rock for Younger kids

Murray asked Kristen if School of Rock will be bringing their own sound system. Kristen will check.

Ellen Edman, City Council

We have made a start on finding cars for Council for the parade.

Steve Knapp, Kirkwood Fire Department

Does anyone have any questions for us? We are handling first aid and some PR things.

Mary Hussman, Arts & Crafts

We are still full. Murray asked if Carol and Mary received the email, working on the overall footprint of the festival.

Kevin Miller, Fundraising

Combs is now the Car Show Sponsor. Senior Adult Bingo and Pool Sponsor came in for \$250.00 From Manor Grove. This will bring the total for sponsorships to \$18,250.00

Landscape should not be changed this year so everything should be good. Kurt has the directional signs.

Debbie Zisser and Lindy Ross, Party In the Park

Everything is good.

Dan Andert, Kirkwood Police

Police are good.

Pat Jones, Folk Life

Everything is fine.

NEW BUSINESS:

Bill Burckhalter brought up that we need a phone line. The walkie talkie is not very effective

Murray stated that everything should be fine with the car show.

Info Booth staffing. Murray forgot to bring the staff sheet. He will email it to us all later. In regards to Parking Permits, Murray will need to reach out to Matt Barthelmass.

MEETING ADJOURNED AT 7:24PM

Respectfully submitted

Lindy Ross

2nd Vice Chair 2016 Greentree Committee