



KIRKWOOD URBAN FORESTRY COMMISSION

MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

May 24, 2016

PRESENT: David Slane, Ellen Edman, Andy Baldrige, Linda Holekamp, Matthew Stacker, Joe Day, Carol Rush and Georgia Ragland, city staff liaison. Nancy Luetzow, council liaison was present.

ABSENT: None.

GUESTS: Chris Reatini , Scott Dunavant.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on May 24, 2016 at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

- I. Call To Order: The meeting was called to order at 7:04pm by David Slane.
- II. Secretary Report: Minutes from the April 26, 2016 meeting were approved.
- III. Citizen Comments: Chris Reatini made a request for the commission to allow removal of a Sweet Gum tree leaning to one side that is located where they will be putting in a driveway at 472 Longfellow. Carol Rush made a motion to allow removal, Linda Holekamp seconded. All were in favor.
Scott Dunavant requested permission to remove a Catalpa tree at 555 Bryan in order to put in a circular driveway because of a utility pole. Matt Stacker made a motion to approve the request, Carol Rush seconded the motion. All were in favor.
- IV. Council Liaison Report: Nancy Luetzow expressed to the commission how much she had enjoyed working with them as council liaison and indicated that Paul Ward would be filling that role going forward.
- V. Guest Introduction: None.
- VI. ACTIVITY REPORTS
 - a. Junior Treekeepers Program: David Slane reported that he had attended the St. Gerard graduation ceremony for Jr. Treekeepers and had been greatly impressed by the naturalist/master gardener who teaches the curriculum there. It was also reported that a \$350 donation had been received from The Twenty-Five Gardeners Club to support the program. Ellen Edman said that she had gone to the St. Peters graduation. The 4th grade class had written essays and poems and the top four had been read aloud. It was noted that there is a horticulturist at the Missouri extension and it would be good to build a relationship there. The R-7 administration is rebuilding some of the outside grounds at some of the schools and it was suggested the commission find a way to adapt to their needs and support what they are doing

in some way even if not through the Jr. Treekeeper program. David Slane reported that he had spoken to the Rotary Club the previous Friday.

- b. Education and Outreach: With Ellen Edman coming off the commission it was agreed that Linda Holekamp and David Slane will work on the next newsletter that is scheduled to go out as a utility bill insert in October.
- c. Tree City USA/Growth Award/Other Awards:
 - i. Tree city, USA. Recertification 2016 (Growth award if applicable) Due 12/31/16
 - ii. MDC- Missouri Arbor Award of Excellence: Due 12/01/16
 - iii. KUFC Advocate Award – Presentation to Gerry Biedenstein at the May 5, 2016 council meeting went well.
- d. KUFC Annual Report: Due January, 2017
- e. Event Participation: It is time to apply for a Greentree booth. G. Ragland offered to do so through the Parks Department.
- f. Tree Inventory Update: TRIM grant applications are due soon. G. Ragland will send in the application for a \$10,000 grant to further work on the tree inventory prior to the due date.
- g. Tree Ordinance Subcommittee Report: Bill Bensing is holding off on this project in anticipation of the new city forester being hired and able to take this project on.

OLD BUSINESS: None.

NEW BUSINESS: None.

NEXT MEETING: June 28, 2016 at 7:00 pm Kirkwood City Hall Main Conference Room

ADJOURN: Motion to adjourn at 8:03 pm

David Slane, Chair _____

Date Approved _____