



## KIRKWOOD URBAN FORESTRY COMMISSION

### MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

April 26, 2016

**PRESENT:** David Slane, Ellen Edman, Andy Baldrige, Linda Holekamp, Matthew Stacker, and Georgia Ragland, city staff liaison. Nancy Luetzow, council liaison was present.

**ABSENT:** Carol Rush and Joe Day.

**GUESTS:** None.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on March 22, 2016 at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

- I. Call To Order: The meeting was called to order at 7:04pm by David Slane.
- II. Secretary Report: Minutes from the March 22, 2016 meeting were approved.
- III. Citizen Comments: None..
- IV. Council Liaison Report: Nancy Luetzow mentioned attending the Tree City USA recognition luncheon along with several staff members and members of the commission. She said that she hoped that Kirkwood Electric would be interested in pursuing Tree Line USA status and that Meramec likewise might try for Tree Campus USA designation. The council will be undertaking a second community satisfaction survey in 2016, very similar to what was done in 2014.
- V. Guest Introduction: None.
- VI. ACTIVITY REPORTS
  - a. Junior Treekeepers Program: Neither Keysor nor Tillman will be participating in the program this next year. Ellen Edman reported that she did provide seedlings for the 3<sup>rd</sup> graders at Keysor. She noted that Tillman is pursuing its own outdoor and sustainable education program. This leaves only St. Gerard and St. Peter schools in the program. Andy Baldrige offered to approach Concordia to see if they might be interested in the program. David Slane reported he did a climbing demonstration for both St. Gerard and St. Peter. With Ellen Edman's election to council and subsequently moving off of KUFC there was discussion concerning the need for others to pick up a lot of what she had been doing with the newsletter and Junior Treekeepers.
  - b. Education and Outreach: None
  - c. Tree City USA/Growth Award/Other Awards:
    - i. Tree city, USA. Recertification 2016 (Growth award if applicable) Due 12/31/16
    - ii. MDC- Missouri Arbor Award of Excellence: Due 12/01/16
    - iii. KUFC Advocate Award – Gerry Biedenstien will be presented with the award at the May 5, 2016 council meeting.

- d. KUFC Annual Report: Due January, 2017
- e. Event Participation: The Earth Day celebration went well. For Arbor Day members planted a tree in the median across from the train station and the mayor read a proclamation. Joe Day, Linda Holekamp and Carol Rush staffed a booth later that day at the Farmers Market for Earth Day and handed out Red Bud seedlings that had been provided by the Missouri Department of Conservation.
- f. Tree Inventory Update: Staff provided the final grant report to the Missouri Department of Conservation so a reimbursement check should be forthcoming. Another grant request needs to be started.
- g. Tree Ordinance Subcommittee Report: Bill Bensing should have a draft for the next meeting.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**NEXT MEETING:** May 24, 2016 at 7:00 pm Kirkwood City Hall Main Conference Room

**ADJOURN:** Motion to adjourn at 8:03 pm

David Slane, Chair \_\_\_\_\_

Date Approved \_\_\_\_\_