



KIRKWOOD URBAN FORESTRY COMMISSION

MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

March 22, 2016

PRESENT: David Slane, Ellen Edman, Andy Baldrige, Linda Holekamp, Carol Rush, Joe Day, and Georgia Ragland, city staff liaison. Nancy Luetzow, council liaison was present.

ABSENT: Matthew Stacker.

GUESTS: None.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on March 22, 2016 at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

- I. Call To Order: The meeting was called to order at 7:10pm by David Slane.
- II. Secretary Report: Minutes from the February 23 2016 meeting were approved with one correction of a misspelled tree species.
- III. Citizen Comments: None..
- IV. Council Liaison Report: Nancy Luetzow complimented David Slane on his presentation to council and spoke positively about the fact that a city forester had been included in the approved budget.
- V. Guest Introduction: None.
- VI. ACTIVITY REPORTS
 - a. Junior Treekeepers Program: David Slane was reminded that he needs to schedule the climbing demo. Former member Michelle Storgion has ordered the seedlings for St. Peter, St. Gerard and Keysor students (staff prepared a reimbursement request). Members visited the Glendale-Kirkwood Kiwanis on March 15 and spoke about the Junior Treekeepers program. The service club donated \$250. Representatives of the commission will contact the school district to request an appointment with Dr. Painter who is in charge of curriculum.
 - b. Education and Outreach: Urban Forestry was featured on the March utility bill insert and has another one reserved for the Fall.
 - c. Tree City USA/Growth Award/Other Awards:
 - i. Tree city, USA. Recertification 2016 (Growth award if applicable) Due 12/31/16
 - ii. MDC- Missouri Arbor Award of Excellence: Due 12/01/16
 - iii. KUFC Advocate Award – Gerry Biedenstien will be presented with the award at the May 5, 2016 council meeting.
 - d. KUFC Annual Report: Completed and presented to council.

- e. Event Participation: Earth Day event is scheduled for April 16. Joe Day has been trying to confirm booth space at the Farmer's Market event. The tree planting is scheduled and the Mayor will deliver the Arbor Day proclamation.
- f. Tree Inventory Update: This fiscal year's phase is complete. Staff is working on documentation to be submitted to receive reimbursement from the grant.
- g. Tree Ordinance Subcommittee Report: Bill Bensing should have a draft for the next meeting.

OLD BUSINESS: None.

NEW BUSINESS: There was general discussion concerning a lengthy anonymous letter the commission received.

NEXT MEETING: April 26, 2016 at 7:00 pm Kirkwood City Hall Main Conference Room

ADJOURN: Motion to adjourn at 8:08 pm

David Slane, Chair _____

Date Approved _____