



WHERE COMMUNITY AND SPIRIT MEET®

Kirkwood Arts Commission
Meeting Minutes
City of Kirkwood – 139 S. Kirkwood Road
February 16, 2016 || 5:00 p.m.

PRESENT: Commission Members Agnes Garino (Chair), Jim Erwin, Mary Hanson, Frank Lewis, Zoe Perkins, Judy Roberts, Jim Weidman. Beth von Behren, Staff Liaison. Mayor Art McDonnell, Council Liaison joined at 5:45 p.m. Guests: Joe Tetherow (Making Music Subcommittee), Paige Buffington

Pursuant to notice of meeting duly given, the Kirkwood Arts Commission convened at 5:00 p.m., on February 16, 2016, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

- I. **Minutes:** Motion made by Jim Weidman and seconded by Frank Lewis to approve the January 19, 2016, minutes, with changes. Motion passed.
- II. **Introduction of guests**
- III. **Cars and Guitars:** Mary Hanson started the discussion by mentioning she had met two artists at the Library who do “Plein Air” art and might be interested in participating in the Cars and Guitars festival in 2017. Mary will attend the Cars and Guitars meeting on Friday to make this suggestion. All members of the Commission said they would also attend.
- IV. **Mayfest:** This year, the Commission agreed it will only do an informational booth at Mayfest on May 7. There may be a drawing. Beth still has many of the Mayor’s jazz CDs that could be given away as part of the drawing to collect additional sign-ups for the Arts Calendar and to add to the donor list. The following Commissioners will be in town that weekend: Mary Hanson, Zoe Perkins (maybe), Jim Erwin, Jim Weidman, Frank Lewis. Agnes Garino was not sure. Beth von Behren will be out of town.
- V. **Arts Foundation Report (Jim Weidman):** Jim gave a KAF report. Jim Weidman and Beth von Behren both attended the recent Regional Arts Commission (RAC) event called “Meet the Donors.” Copies of the IRS name change were given to Commissioners. KAF does not yet have the Missouri Sales Tax Exemption letter, but it should come soon. They will file a card for a 990. Jim is working with the RAC to get guidelines for grants. The deadline for grants for the period July 1, 2016, through June 30, 2017, is March 31. Applicants will get an answer in the middle of June. We can apply for July and August 2016 and June 2017. Jim will attend the March RAC grant seminar.
- VI. **Arts Foundation Report (Judy Roberts):** Sherri is working on a budget for the summer concerts to put in the RAC grant. They received the \$3500 from the Gaylord Foundation. The current balance is \$14,490.61 in the checking account.
- VII. **Gift Acceptance Policy (Jim Weidman):** The Policy being developed by the Public Art Subcommittee needs to include a Gift Acceptance Policy. The “Loan Statement” will stand by itself. Eventually the VLAA (Volunteer Lawyers for the Arts) and Sue Greenberg will need to look over the Gift Acceptance Policy.
- VIII. **Art at the Station (Agnes Garino):** Agnes has not yet reached Nancy at Kirkwood High School to discuss the AP Student Exhibit in April at the Station. The First Thursday in April is confirmed with Bill Burckhalter for the reception. Agnes asked if other Commissioners could attend since she will be out of town. After discussion, Frank Lewis volunteered to be the Commission Liaison to the Art at the Station volunteers Jana Tappmeyer and Darlene McGee. He will work with them on developing future sites for Art at the Station.



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- IX. **Public Art Subcommittee (Agnes Garino):** At their last meeting they reviewed the Public Art Policy in its current draft version and discussed where to go with it next. Megan Rieke and Claire Coughlin are coordinating this project. They hope to have a draft for the Commissioners to review in March or April. They are seeking input from RAC on policy. The final review will be made by (in this order): Public Art Subcommittee, Kirkwood Arts Commission, Regional Arts Commission, Kirkwood Park Board, City Attorney John Hessel, and the Kirkwood City Council. Agnes feels the subcommittee is almost there. They know where they are going.
- X. **Making Music Concert Series:** Murray Pounds attended the last MMSC meeting. They are looking for sponsors. Ruth DePew is doing the food trucks. Website: Joe Totherow would like to develop a Website for the concert series. However, the City's Chief Administrative Officer has ruled that out as a possibility. Joe explained that a Website is an informational place and does not do outreach. Facebook and other social media are better for marketing. He will work on creating a Facebook page for the concerts.
- XI. **Ferguson Public Art:** The mayor has been unable to reach either the Ferguson mayor or his contact at Washington University.
- XII. **Brochure:** The Commission would like to develop a 6-panel, two-fold brochure, with a goal of telling the community about the Arts Commission and creating public awareness. We could tap the skills and interests of students in the STLCC-Meramec graphic arts program to do the design. They previously designed the "Walking Tour of Kirkwood" brochure. The writing and content development will be done by a subcommittee of the KAC – Jim Erwin (chair), Frank Lewis, Mary Hanson, and Beth von Behren. Frank will talk to Darlene McGee at Meramec about working with students on this.
- XIII. **Performing Arts Center Update:** Frank has attended some meetings on this. The questions now seem to be: Who is going to run it? Who is going to pay for it? The consensus of the group was that the Commission should be more involved with this project.
- XIV. **Saint Louis Symphony in Your Neighborhood:** The Kirkwood Presbyterian Church is a good site for this concert in 2017. They have fees: \$50 for rehearsals, \$75 per hour for the performance; \$40 per hour for a reception. The Symphony is booking 2017 now.
- XV. **Meeting Dates Coming Up:** Public Art Subcommittee, March 8. Making Music Subcommittee, March 7. Kirkwood Arts Foundation, March 9. Brochure Subcommittee, March 3, 2016. Next Commission Meeting: Pushed back to March 22 (to accommodate election).
- XVI. **Adjournment:** 6:38 p.m. Next meeting: March 22, 2016