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Kirkwood Arts Commission
Meeting Minutes
City of Kirkwood – 139 S. Kirkwood Road
August 16, 2016 || 5:00 p.m.

PRESENT: Commission Members Agnes Garino (Chair), Jim Erwin, Mary Hanson, Frank Lewis, Judy Roberts. **Absent:** Zoe Perkins, Jim Weidman. Beth von Behren, Staff Liaison. Nancy Luetzow, Council Liaison. **Guest:** Russ Hawes, Kirkwood Chief Administrative Officer; Art McDonnell, former mayor.

Pursuant to notice of meeting duly given, the Kirkwood Arts Commission convened at 5:00 p.m., on August 16, 2016, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

- I. **Minutes:** A motion was made by Mary Hanson and seconded by Frank Lewis to approve the July 19 meeting minutes. Motion passed.
- II. **Proposed Public Art Policy.** CAO Russ Hawes reported on the determination by the City's Attorney that the proposed Public Art Policy be revised to eliminate the establishment of a permanent subcommittee on public art. Commission asked Hawes what the City's concerns were, and he replied that the City Code establishes how Boards and Commissions are structured but does not allow for permanent subcommittees. The Policy goes a little beyond the scope of authority of the Arts Commission.. It gives permanency to a subcommittee. Mr. Hawes suggested the subcommittee could be transferred to the Arts Foundation to fulfill its intent. It's good to have additional people involved in public art, he said, but this proposed structure does not meet City Code. It establishes another commission. It establishes duties and responsibilities but we need to get away from this. Question asked: If the subcommittee does not do anything but recommend, how is it different from Planning and Zoning's subcommittee? Hawes replied that the proposed subcommittee would be permanent. Planning and Zoning subcommittees are temporary or ad-hoc in nature and are made up of Commission members. The proposed public art subcommittee would be made up of outside citizens and would create an entity that has not been approved. Question asked: Can we re-write the policy to give the Commission these responsibilities? We could then use temporary or ad-hoc subcommittees with Commission members. Hawes replied that sounded acceptable, as long as it is not a permanent committee. Question: What about the Making Music subcommittee? Hawes replied that it sounded like an ad-hoc or volunteer group, with some Commission members, which is acceptable. Other comments: Take out all references to who's doing it and just keep the procedures (in the policy). Agnes: This is a unique mission. It's not in the Foundation's mission to do this. Jim Erwin will do the re-write and send to the staff liaison and CAO Hawes for review and then back to the Commission. Motion made by Zoe Perkins and seconded by Frank Lewis to do this. Motion passed.
- III. **Tee-Shirts:** The Arts Foundation voted to not fund the tee-shirts. The Staff Liaison will take shirt sizes and send the order to the vendor contact provided by Agnes.
- IV. **Greentree Update:** We have a booth with tent and chairs. We will have the brochure and the bookmark to hand out, plus candy. Judy will bring the banner back. Everyone should email Zoe with their schedule, and she will do some planning.
- V. **Art at the Station:** Frank Lewis gave a report on the Visions for Vets. The Meramec students have been taken off the schedule. Frank explained that one of the artists had requested that he be



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allowed to sell and remove work that was on display but also on his website and not pay a commission if the work had been found on his website. This violates the policy that art has to stay in place. Zoe will look into the policy of the Saint Louis Art Museum on removal of art. Corrections need to be made to the bookmark and then it will be printed. We will print 500 copies at a cost of \$156. As of this meeting, nine artists or groups have sent money and contracts.

- VI. **Making Music Concert Series:** Judy Roberts reported that she and some of her MMCS volunteers are working on the Cars and Guitars festival to help select and book music. The MMCS volunteers would like to change the opening date of the 2017 series to the week after the Cars and Guitars event and keep it separate from that, rather than move it to downtown. Their suggestion was holding MM Concerts on the 3rd Saturday in June, the 1st, 3rd, and 5th Saturdays in July, and then on the regularly scheduled 2nd and 4th Saturdays in August. The Commission agreed to this by consensus. There were about 350 people in attendance at the last concert. A total of \$427 was donated by concert attendees. We had good weather. We will start on next year's schedule soon. There is one concert left.
- VII. **Arts Foundation:** Jim Weidman reported that the Foundation had met the last Tuesday and made a decision about the tee-shirts (see above). The membership appeal has resulted in \$1530 in donations. Everyone on the Commission should make a contribution. We need to develop a 2017 budget. Please send your expenses to Jim. He also needs to know about in-kind donations, including the Meramec library, the amphitheatre, the color on Webster-Kirkwood Times ads, all printing donated by the City, and an estimate of the liaison's hours and an amount for those hours in dollars. The "Arts and Economic Prosperity 5 – Americans for the Arts" Survey Jim completed for the Commission included revenue and expenses. Keep track of your hours. The Foundation needs new directors. The current three members are the officers, the Board. We need members. We can do that at our annual meeting in December. Please make recommendations. We will meet again September 13.
- VIII. **Art on Loan Meeting:** Frank Lewis and Jim Erwin attended (along with volunteer Nancy Grimes). It was very informative. The City of Chesterfield has dedicated staff and a mobile app for the arts. We might be able to incorporate arts information into the City's app, Kirkwood Konnect. The next meeting will be September 20 in O'Fallon at 11:30 a.m.
- IX. **Meetings:** Kirkwood Arts Foundation, September 13. Opening reception for AATS, September 1. Making Music September 12 and 19.
- X. **Other Business:** The Commission has been asked to second a Missouri Arts Award nomination for Laumeier Sculpture Park. Agnes would like to do a public art brochure.
- XI. **Next Commission Meeting:** September 20, 2016, 5:00 p.m. Jim Erwin will be absent.
- XII. **Adjournment:** 6:43 p.m.