



Kirkwood Arts Commission
Meeting Minutes
City of Kirkwood – 139 S. Kirkwood Road
July 19, 2016 || 5:00 p.m.

PRESENT: Commission Members Agnes Garino (Chair), Jim Erwin, Mary Hanson, Frank Lewis, Judy Roberts.
Absent: Zoe Perkins, Jim Weidman. Beth von Behren, Staff Liaison. Nancy Luetzow, Council Liaison. Guest: Kate Fox, STLCC-Meramec student.

Pursuant to notice of meeting duly given, the Kirkwood Arts Commission convened at 5:00 p.m., on July 19, 2016, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

- I. **Minutes:** A motion was made by Mary Hanson and seconded by Jim Erwin to approve the June 21 meeting minutes. Motion passed.
- II. **Proposed Public Art Policy.** Report on meeting with City Attorney. On July 12, Staff Liaison Beth von Behren met with City Attorney John Hessel, City Clerk Betty Montano, and CAO Russ Hawes regarding the proposed Public Art Policy, which Hessel had been reviewing. Here is a summary of that meeting:

This is a great start to a policy for how to handle public art directly. It's a good policy guidance document. Eliminate creation of a subcommittee. The work being assigned to this proposed subcommittee is what the Commission was established to do by the City Council. Adoption of this Mission Statement would need to be in the Code of Ordinances, because it essentially establishes a secondary Arts Commission. This would need to be brought to City Council and approved by ordinance. You've assigned all the duties and responsibilities to somebody else. This exceeds your authority. However, your work is not in vain. This is a good start. SUGGESTION: City Attorney suggests giving this work to the Arts Foundation. The Commission could create policy guidelines. The Foundation could establish a sub-committee that would make recommendations to the Foundation and to the Commission for acquisition and placement of art. The Commission would then go to Council with these recommendations. This "Policy" would be best for the Foundation, not the Commission.

Discussion of the report ensued. Jim Erwin suggested that the Arts Foundation set up the new subcommittee. Agnes Garino said that what she and her current subcommittee are trying to do is similar to what other cities are doing. She wanted to know why the Commission can't do this as "part of the City." Most other cities have professional arts staff. Do those cities have arts commissions? The Commission decided it would like to meet with Chief Administrative Officer Russ Hawes. Due to other commitments, the next best time to meet with him will be at the next regular meeting on August 16. He will be invited to attend.

- III. **Brochure Update:** Kate Fox from STLCC-Meramec has been working to design a new brochure for the Commission. She attended the meeting and presented her first draft. She said the work of Meramec photography students was incorporated. The Commission gave her a few changes. She will email a new draft to staff liaison Beth von Behren next week so we can get a final version printed in time for Greentree.



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- IV. **Tee-Shirts:** The Foundation will vote at its next meeting on whether or not to fund the purchase of tee-shirts for the Commission and other volunteers. The Commission chose the ash color.
- V. **Art on Loan Meeting:** The Art on Loan group will meet at City Hall on August 1. Frank Lewis and Jim Erwin will attend. Agnes will invite members of the subcommittee on the public art policy.
- VI. **Art at the Station:** Frank Lewis gave an update on the schedule he and his subcommittee have developed. Mary Hanson made a motion to approve the selected artists, adopt the proposed schedule, and approve the updated contract/agreement (with the change of paid commission on sold artwork from 40 percent to 10 percent) and the waivers, and Judy Roberts seconded the motion. Motion passed.
- VII. **Greentree Planning:** Our booth has been confirmed as #50, which is the site of our booth from two years ago. Zoe was unable to attend this evening due to a death in her family, so discussion of booth needs was tabled until the next meeting.
- VIII. **Making Music Concert Series:** Judy Roberts reported that there were 400 people in attendance at the last concert. A total of \$579.50 was donated by concert attendees.
- IX. **Arts Foundation:** Judy Roberts reported that the Foundation has received \$1,430 in donations since the June appeal letter was mailed. The Foundation has a current balance of \$13,118.61.
- X. **Meetings:** Kirkwood Arts Foundation, August 9 at City Hall. Art at the Station, August 11 (including final jury selections) at Kirkwood Community Center. Cars and Guitars will meet July 22, and Judy, Mary and Ruth will attend.
- XI. **Other Business:** Judy Roberts suggested that former Mel Bay students could perform at Cars and Guitars in the Gazebo on Argonne. This would be a good way to showcase these former students.
- XII. **Next Commission Meeting:** August 16, 2016, 5:00 p.m.
- XIII. **Adjournment:** 6:29 p.m.