



Kirkwood Arts Commission
Meeting Minutes
City of Kirkwood – 139 S. Kirkwood Road
April 19, 2016 || 5:00 p.m.

PRESENT: Commission Members Agnes Garino (Chair), Jim Erwin, Mary Hanson, Zoe Perkins, Judy Roberts, Jim Weidman. **Absent:** Frank Lewis. Beth von Behren, Staff Liaison. Mayor Art McDonnell.

Pursuant to notice of meeting duly given, the Kirkwood Arts Commission convened at 5:00 p.m., on April 19, 2016, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

- I. **Minutes:** A motion was made by Jim Weidman and seconded by Mary Hanson to table approval of the March 22 minutes until the May meeting. Motion passed.
- II. **Structure of Commission versus Structure of Subcommittees:** Since the establishment of a public art subcommittee is a major component of the proposed Public Art Policy currently under development, Beth talked to Betty Montano, City Clerk, about the structure of subcommittees. Beth provided the following report:
 - a. The Arts Commission is appointed by Council and members are an "arm" of Council.
 - b. Subcommittees are limited and have no actual power.
 - c. The City Clerk would be happy to meet with the Commission some morning to go over this structure.
- III. **Public Art Policy:** The Commission discussed the Policy and the establishment of a permanent subcommittee. The Commission decided to meet again on April 28 solely for the purpose of discussing the proposed Policy. Motion for that was made by Jim Erwin and seconded by Mary Hanson. Motion passed.
- IV. **Mayfest:** Frank and Mary are taking the lead on this event. Both Jim Erwin and Jim Weidman will help staff the table.
- V. **Brochure:** The brochure is tabled for right now, due to time constraints. The Commission would prefer to do a thorough, rather than a quick, job. Beth will work on copy for the brochure. The brochure subcommittee will meet again in June. The goal is to have a high-quality brochure by Greentree in September. We will use the postcard-sized hand-out cards at Mayfest.
- VI. **Art at the Station Name:** Zoe Perkins said we need to maintain the permanence of the name "Art at the Station" and not change it every couple of years. Zoe made a motion to call it "Art at the Station, presented at St. Louis Community College at Meramec." Mary seconded the motion. Motion passed.
- VII. **Public Art Policy/Subcommittee:** This topic was tabled until the April 28 meeting.
- VIII. **Making Music Subcommittee Report:** Judy Roberts reported that they had received the check from St. Anthony's in Kirkwood. They are sponsoring the last concert of the series. One member of the subcommittee is working on food trucks. Kirkwood Station will serve beer in a tent for \$5 each. Amigo's in downtown Kirkwood is getting ready to have a food truck and would be interested in being a part of the concert series. MMSC is getting ready to send sponsorship letters to small businesses.



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- IX. **Arts Foundation Report:** The Foundation is not meeting in April. They will do a membership mailing in May. They did not apply for a Regional Arts Commission grant because the minimum request is \$3000, and we currently do not need that.
- X. **Meeting Dates Coming Up:** Foundation, May 10. Public Art Subcommittee, May 16. Making Music Subcommittee, May 23 tentatively.
- XI. **Utility Insert Newsletter Reminder:** Beth needs all copy by May 18 or 19. We will take a group photo at the next meeting. It was suggested to have a tear-off at the bottom for donations to the Foundation.
- XII. **Next Commission Meeting:** May 17, 2016, 5:00 p.m.
- XIII. **Adjournment:** 6:25 p.m.