



## KIRKWOOD URBAN FORESTRY COMMISSION

### MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

June 23, 2015

**PRESENT:** David Slane, Ellen Edman, Andy Baldrige, Linda Holekamp, Matthew Stacker and Georgia Ragland, city staff liaison. Nancy Luetzow, council liaison.

**ABSENT:** Carol Rush and Joe Day.

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on June 23, 2015, at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

- I. Call To Order: The meeting was called to order at 7:01 pm by David Slane.
- II. Secretary Report: Minutes from the May 26, 2015 meeting were approved as submitted.
- III. Citizen Comments: None..
- IV. Guest Introduction: Janet Otten requested permission to remove an ash tree at 431 Julian. She presented pictures and two tree studies. An existing house was demolished to make way for a new construction. The driveway will be moved and the tree is expected to die due to utility work. Members noted that with the onset of Emerald Ash Borer into this area the tree would be expected to die within the next five years. Ellen Edman moved that permission be granted to remove the tree because it is an Ash tree and has a short expected life span. Linda Holekamp seconded the motion. All were in favor. Tom LaPage made a request for permission to remove a 28" diameter silver maple at 12 Hillcrest. The owner wants to put in a concrete driveway. The tree is not in great health and is not a desirable species. He said it has already heaved the sidewalk. Linda Holekamp made a motion to approve the removal request for the silver maple at 12 Hillcrest Place. Andy Baldrige seconded the motion. All were in favor.
- V. Council Liaison Report: Nancy Luetzow reported that the Great Race and Route 66 Festival took place in downtown Kirkwood this past Saturday and was very successful. Weather was great and it was well attended. The Community Day at Fillmore Park also went very well. The next one will be on July 18 at Avery Park at 10am.
- VI. ACTIVITY REPORTS
  - a. Junior Treekeepers Program: Ellen Edman volunteered to be the coordinator for this program but would like some assistance. There was a discussion on fundraising.
  - b. Education and Outreach: Ellen Edman has been working on a newsletter. One side of a utility bill insert in September and March has been reserved for information from Urban Forestry.
  - c. Tree City USA/Growth Award/Other Awards:
    - i. Tree city, USA. Recertification 2015 (Growth award if applicable) Due 12/31/15
    - ii. MDC- Missouri Arbor Award of Excellence Due 12/01/15.

- iii. KUFC Advocate Award – due 3-15-16.
- d. KUFC Annual Report: completed, and presented to Council.
- e. Event Participation: David Slane has signed up and paid the application fee for a float in the Greentree Parade. Joe Day has made application for a booth at Greentree.
- f. Tree Inventory Update: Georgia Ragland reported that two TRIM grant applications (one for \$10,000 and one for \$25,000) were submitted.
- g. Tree Ordinance Subcommittee Report: Andy will work on setting up the next meeting.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Discussion occurred about the need for either a Secretary or Vice Chair. Election for a Vice Chair will be put on the next agenda. This position will run meetings at which the chair is not present and take minutes at any meeting that the staff liaison is not present to take minutes.

**NEXT MEETING:** July 28, 2015 at 7:00 pm Kirkwood City Hall Main Conference Room

**ADJOURN:** Motion to adjourn at 7:50 pm

David Slane, Chair \_\_\_\_\_

Date Approved \_\_\_\_\_