



## KIRKWOOD URBAN FORESTRY COMMISSION

### MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

February 24, 2015

**PRESENT:** David Slane, Priscilla Ward, Andy Baldrige, Joe Day, Ellen Edman, Carol Rush and Georgia Ragland, city staff liaison, Nancy Luetzow, city council liaison.

**ABSENT:** Michelle Storgion

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on February 24<sup>th</sup>, at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

- I. Call To Order: The meeting was called to order at 7:05 pm by David Slane.
- II. Secretary Report: Minutes from the January 27<sup>th</sup> meeting were presented for review and approval. Motion made. Seconded. All in favor.
- III. Citizen Comments: Dave relayed an email that was sent to him by a volunteer about the citizen comments that were made at the January meeting. He made a few comments referring to the email and stated that we are all great advocates for the City of Kirkwood and the Kirkwood Urban Forestry Committee. Dave requested that we form a new committee with a liaison from KUFC for the Downtown Business District. Carol indicated that she would be willing to be that liaison.
- IV. Guest Introduction: none
- V. Council Liaison Report: Nancy reported that she was happy to see the street tree inventory had been started. She met with Russ Hawes recently and discussed making plans for the downtown business district. More discussion took place in reference to the downtown business district. Dave indicated that since 50-Trees is not involved that the street dept. trees may be of some help in this planning. Georgia indicated that she would meet with Tony and Bill from the street dept and let KUFC know how they may be of help. Dave asked if we could do an Arbor Day article on trees in front of businesses? Andy wanted to know where a master plan is and is it available. Georgia indicated that she had already given information to Arbor Pro and they will be here this week to inventory the business district. Nancy had nothing else to report at this time.
- VI. ACTIVITY REPORTS
  - a. Junior Treekeepers Program: Priscilla reported that most the classes are between winter and spring classes at this point and will resume after spring break. She is ordering seedlings from the MDC to arrive in April. Commission asked if an oak tree could be ordered as that would be a good tree for Kirkwood kids to plant. Graduations will take place in early May. An arborist will be visiting the classes in mid April. Tillman is interested in resuming classes but with less than a year remaining it would be too expensive to supply classes with materials for a partial year.

- b. Education and Outreach: Dave has been working on a possible newsletter for KUFC with Georgia. He passed out a one page, two-sided template. Dave asked Ellen if she would work with him on this project. Discussion took place on how to get information out to the public, via printed material or website or other methods.
- c. Tree City USA/Growth Award/Other Awards:
  - i. Tree city, USA. Recertification 2015 (Growth award if applicable) Due 12/31/15
  - ii. MDC- Missouri Arbor Award of Excellence Due 12/01/15 Ellen indicated that she had not heard the results of the 2014 award. They should have been announced by now.
  - iii. KUFC Advocate Award – due 3-15-15 – Dave had a letter that was being sent out to the recipient of the award for 2014. The award will be presented at the city council meeting on April 2<sup>nd</sup> at 7pm.
- d. KUFC Annual Report: The Annual report was completed and present to the commission. It will be presented to the city council.
- e. Event Participation: There will be an Arbor Day tree planting at the Kirkwood library on April 18<sup>th</sup>. Dave gave Joe a registration form for the April 18<sup>th</sup> Booth at the Kirkwood Earth Day event. Joe asked for volunteers.
- f. Fifty Trees update: no update
- g. Tree Inventory Update: Discussion took place about the ipads not working with the street inventory program. Georgia and Dave are working on this issue. Georgia and Dave will work on the TRIM Grant for this next year
- h. Tree Ordinance Subcommittee Report: no report

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**NEXT MEETING:** March 24, 2015 at 7:00 pm Kirkwood City Hall Main Conference Room

**ADJOURN:** 8:01pm

David Slane, Chair \_\_\_\_\_

Priscilla Ward, Secretary \_\_\_\_\_

Date Approved \_\_\_\_\_