



WHERE COMMUNITY AND SPIRIT MEET®

**Kirkwood Arts Commission**  
**Meeting Minutes**  
**City of Kirkwood – 139 S. Kirkwood Road**  
**June 16, 2015 || 5:00 p.m.**

**PRESENT:** Members: Agnes Garino, Mary Hanson, Zoe Perkins, Judy Roberts, Jim Erwin. Missing: Jim Weidman. Staff Liaison: Beth von Behren. Council Liaison: Art McDonnell. Guests: Kirkwood Arts Foundation member Sheri Mistretta, Art at the Station coordinator Linda Epp

Pursuant to notice of meeting duly given, the Kirkwood Arts Commission convened at 5:00 p.m., on June 16, 2015, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

- I. **Minutes:** Motion made by Mary Hanson and seconded by Judy Roberts to approve the minutes. Motion passed.
- II. **Art at the Station:** A suggestion was made to appoint a liaison to Linda Epp to work with her and her subcommittee on Art at the Station. Consensus: We will send the minutes to Linda each month so she can stay informed. We need consistency in the graphics look of materials (postcard). Linda would like to get rid of the job of mailing the invitation postcards, so it was suggested that she delegate that to one of her committee members. Do the postcards make a difference? The artist often generates his/her own interest. Linda was given some envelopes for donations at Art at the Station receptions. Beth will oversee print projects and liaison with the printer on all graphics and printing. It was suggested that we do one postcard mailing every six months, but there was no consensus on this because some members felt patrons need a more immediate reminder of upcoming shows.
- III. **Arts Foundation:** We have 200 people in the database, and we collected another 60 at the concert where we did the drawing. Beth will send the Excel spreadsheet to Sheri. The mayor asked Rotary for funding. Sheri wants to do some on-site donation requests. She will work with Beth to get the PayPal link on the Commission's Website. Linda sold a piece of art work in June.
- IV. **Concerts:** Judy said the Little Night Music concert went very well. They would like us to do it again next year (on Monday, June 14). The Making Music series has been a huge success. Judy estimated 630 people attended the first concert, and \$676.50 was collected in donations. A drawing was held on the first night – people signed up to get on the arts calendar list and were entered into a drawing for a \$50 gift certificate. The concert ended a little early due to rain, at 8:45 p.m., but they did the drawing before everyone left. Printing 350 programs for each concert seems to be sufficient. Murray was at the first concert to help, and the food trucks were good. It was a great start to the season. Judy has five volunteers on her subcommittee, two of whom are musicians, and one of the musicians would like to perform during a future concert series.
- V. **SBD Decorating Contest:** Those who will be judging arranged to meet at the Train Station on Friday, June 19, at 3:30 p.m. They will decide by 4:30 p.m. and notify Donna Poe. Some commissioners may need to go earlier due to conflicts.
- VI. **Update on Public Art Subcommittee:** We will do the public art survey in Constant Contact after learning that a photo can be attached to each question. Agnes passed out the questions. Beth will work on the survey in August, with a preview available for the August 18 meeting. The survey will be distributed and responses accepted between September 1 and October 1, with a summary of



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responses available for the October full Arts Commission meeting and the October subcommittee meeting. Beth will be out of town in September for a week, which may delay the tabulation of results. We will do a test run with committee members. July 14 is the next meeting of the subcommittee. They will discuss policy and funding.

- VII. Loss of Commission Member Sibbitts:** The Commission discussed Terry's role and how to fill her responsibilities. For now, Beth will take on the monthly arts calendar.
- VIII. New Business:** New Commissioner Jim Erwin discussed taking on responsibility for the upcoming Writers in the Park event in August and working with local writing groups, including the Writers' Guild. The Commission might consider sponsoring a Little Library and poetry readings.
- IX. Greentree:** Tabled until next meeting, but Beth will complete the application process for a table and will attempt to secure the same location as last year.
- X. Next Meeting:** July 21, 2015.
- XI. Adjournment:** 6:35 p.m.