



WHERE COMMUNITY AND SPIRIT MEET®

**Kirkwood Arts Commission
Meeting Minutes
City of Kirkwood
March 17, 2015 || 5:00 p.m.**

PRESENT: Members: Agnes Garino, Mary Hanson, Jim Weidman, Zoe Perkins, Terry Sibbitts, Judy Roberts.
Staff Liaison: Beth von Behren. Council Liaison: Art McDonnell.

Pursuant to notice of meeting duly given, the Kirkwood Arts Commission convened at 5:00 p.m., on March 17, 2015, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

- I. **Minutes:** Motion made by Jim Weidman and seconded by Judy Roberts to approve the minutes. Motion passed.
- II. **Mayfest Update from Donna Poe:** Donna handed out packets on Mayfest and said that Kirkwood Living Green sponsors Earth Day. For Mayfest, the SBD is looking for artists for the art sale. The booths will be at Station Plaza, and we should let Donna know how much space we need. The application deadline is March 31. Donna suggests the Commission choose to do a booth at Mayfest rather than Earth Day, if we can only do one. She also suggested we keep some of the art work from the booth and display it at the summer concert series. There will be music at Mayfest and the Lucille Rapp dancers will perform. The Art Show will run from 10:00 a.m. until 5:00 p.m. Attendance tends to drop off after 3:00, however.
- III. **What We Might Need for Mayfest:**
 - a. **Tent.** Kori Thompson (Market Master) has one, and Beth will find out where it is and how big it is. **Update:** It is a 10x10, pop-up tent. Kori will have it on the Plaza for us the morning of Mayfest.
 - b. **Table:** Beth will check on getting a table from the City's facilities workers. Several commissioners said they may have one at home as well.
 - c. **Contest:** Flyer (register by deadline, timeline): Promote in EOK, with Arts Groups, in E-News. April 24 deadline. Zoe will draft copy. "Pots Just Wanna Have Fun." Any size pot or planter will be fine. Silent Auction of pots. First Place award. We can recruit booth workers from Public Art subcommittee. Zoe will work out details and send copy by Thursday. Update: Zoe sent out copy, and Beth created a flyer.
- IV. **Vacancy:** Art McDonnell said he would offer the opening to Jim Erwin.
- V. **Foundation:** Jim talked to Keith Kehrer, the attorney for the Volunteer Lawyers and Accountants for the Arts organizations. The bylaws amendments transitioning the Kirkwood Area Arts Council to the Kirkwood Arts Foundation are done and included in today's agenda packet. Jim reported that the name needs to be changed on KAAC's next Form 990 for the 501c3. Judy has requested financial reports from Phyllis Ravensburg, who is currently out of town. A tax-exempt letter was discussed. The City has one and Beth has a copy. Judy and Jim will get together with Sherri Mistretta after Judy gets the financial documents from Phyllis. Agnes will review the bylaws changes.
- VI. **HRC Art Fair:** Recommendations for next year:
 - a. Hang the entries by class to make judging easier.



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- b. The Art Fair was a good idea but needs to be better organized.
 - c. They could group several grades together for awards, since some grades had no entries at all.
 - d. Include a "Best of Show."
- VII. **Public Art Subcommittee Update:** 17 people attended the first meeting. Everyone lives or works in Kirkwood. One of the members volunteered to plot sculptures on a map. They recommended there should be permanent, semi-permanent, and temporary public art works. April 14 is the next meeting. Rosanne Weiss from the Regional Arts Commission will attend the next meeting. The group had a lot of great ideas. They discussed funding. Agnes will send a spreadsheet with the members' contact information to Zoe and Terry. It was suggested that others might want to be invited to participate, including Jim Iber at Meramec and someone from Vianney. The Park Board has two Brother Mel sculptures, but we don't know if they will give them to us.
- VIII. **Election for Secretary:** There were no volunteers. Beth will talk to Betty about not having a secretary.
- IX. **Strategic Planning:** This is tabled until a less busy time, perhaps in October.
- X. **Other Business:**
- a. Terry Sibbitts: Is everyone getting the Arts Calendar? She is sending it out during the last week of the month. Several Commissioners have not received it.
 - b. Judy: We need concert volunteers. Beth will do a flyer for Judy to recruit for a Concert Series subcommittee. We need a group to develop idea, plan future concert series, make contact with musicians, and look for funding. We may have enough ushers. She would like an action team.
 - c. Art at the Station Reception: April 2, 5:30 to 7:00 p.m. Terry may be able to attend this one. Agnes may be able to attend the May 7 reception.
- XI. **Next Meeting:** April 21, 2015
- XII. **Adjournment:** 6:40 p.m.