

**KIRKWOOD PARK BOARD
MONDAY, May 19, 2014
KIRKWOOD COMMUNITY CENTER
111 S. GEYER ROAD, ROOM 202
MEETING MINUTES**

In attendance: John Baker, Tom Riggs, Carl Eklund, Alan Hopefl, Lisa Balbes, Kirk Hutchison, Carol Gilster

Staff: Murray Pounds, Curt Carron

Excused: Steve Coates, Rick Bagy

Park Board meeting convened at 7: 03 p.m., chaired by John Baker.

I. CITIZEN COMMENTS

None

II. APPROVAL OF APRIL 21, 2014 MEETING MINUTES

Amended April 21, 2014 Park Board Minutes were approved.

III. COMMITTEE REPORTS

No Implementation meeting was held but a meeting will be scheduled the week of June 2nd.

IV. OLD BUSINESS

None

V. NEW BUSINESS

a) Consideration of Proposal from Planning Design Studio for Fillmore Park Planning Process

Motion made by Kirk Hutchison to approve a contract with Planning Design Studio for the development of a conceptual plan for Fillmore Park as required by the grant at a cost of \$8,000.00 with \$6,400.00 of the costs paid for with grant money and charged to account number 201-5101-452-7509 with a project number to be determined, seconded by Carl Eklund.

Amended motion by Kirk Hutchison to approve a contract with Planning Design Studio for development of the construction documents for Fillmore Park as required by the grant at a cost of \$8,000.00 with \$6,400.00 of the costs paid for with grant money and charged to account number 201-5101-452-7509 with a project number to be determined, seconded by Alan Hopefl.

All approved. Motion passed.

b) Consideration of proposal from SWT and Associates for Creation of Greentree Park/Prairie

Wetlands Demonstration Area Construction Documents

Murray Pounds presented information on a proposal from SWT Design to complete construction documents for the Greentree Park Prairie/Wetlands project. The project is split into two tasks, a Design Development Phase to be completed at a cost of \$23,925.00 and a Construction Documents Phase to be completed at a cost of \$19,575.00, for a total cost of \$43,500.00.

Motion made by Carl Eklund to approve the contract with SWT Design to complete the Design Development phase for the Prairie/Wetlands demonstration at the cost of \$23,925.00 with the understanding Murray Pounds will negotiate to try to reduce this price and report back to us with the final price. The Construction Documents Phase can be approved at the next meeting. This will be charged to account 302-2001-600-7509, Project PF1310. Motion seconded by Alan Hopefl.

Carl Eklund made an amendment to the motion that the Design Development phase is to be completed on a not to exceed basis for \$23,925.00. Tom Riggs seconded the amended motion.

All approved. Motion passed.

c) Emergency Appropriation

Murray Pounds had reported by e-mail earlier this week there was a fire in Restroom #1 in Kirkwood Park (near the Lions' and Sugar Creek Pavilions) that caused significant damage. Murray said it is too early in the process to know exactly how extensive the damage is, but the potential exists that the costs will be high. While we have insurance to cover such situations, the deductible is \$25,000.00. In order to engage in repairs as soon as possible, Murray asked the Board to appropriate from reserves \$25,000.00 to account 201-5101-452-7503 so we can move forward without having to wait for money to be appropriated.

Motion made by Carol Gilster to appropriate from reserves \$25,000.00 to account 201-5101-452-7503 to cover the deductible so we can move forward with the repairs to the restroom. Motion seconded by Kirk Hutchison.

All approved. Motion passed.

d) Maintenance Report

Curt Carron did not have a written report. Curt did report to the Board the Central Ridge Phase 4 is almost 100% complete. There are a few punch list items to be completed. The park staff along with KPAC volunteers completed the installation of the landscaping.

Samantha Diamond has been hired as a full time Maintenance member of the Parks crew.

Rich Connors who worked for Peter Laufersweiler as a part-time member of the horticultural crew is now a full time Kirkwood employee with code enforcement. Pete is now in the process of interviewing for a part-time employee.

Curt said he has been busy dealing with the fire damage in the restroom #1 which was extensive.

e) Other Matters

Murray Pounds went over an extensive and impressive list of projects that have been completed during Alan Hopefl's term as president of the Park Board.

VI. DIRECTOR'S REPORT

The Pedestrian/Bike planning process is moving along. Another update will be provided at the June Park Board meeting.

The Municipal Park Grant Commission is going to increase the grant funding cap amounts by 75%. This will give us an opportunity to apply for additional grant money.

The turnout for the dedication ceremony for Central Ridge Phase 4 project was excellent. A large crowd was on hand. The new handball courts were dedicated in the memory of Neal Losse. Over 100 people attended the dedication including the Losse Family who donated the money for the courts.

The pool is scheduled to open this weekend.

VII. PARK BOARD MEMBER COMMENTS AND REPORTS

John Baker said he wanted to recognize Lisa Balbes for her time served as a Board member and Alan Hopefl for doing a great job as President of the Kirkwood Board.

Carl Eklund said the Central Ridge Phase 4 dedication was a nice occasion.

VIII. ADJOURNMENT

Park Board Meeting adjourned at 7: 37 p.m.