



**KIRKWOOD PARK BOARD
MONDAY, JANUARY 27, 2014
KIRKWOOD COMMUNITY CENTER
111 S. GEYER ROAD, ROOM 202
MEETING MINUTES**

In attendance: Alan Hopefl, Rick Bagy, Lisa Balbes, Carl Eklund, John Baker, Kirk Hutchison, Tom Riggs

Staff: Murray Pounds, Curt Carron

Excused: Steve Coates, Carol Gilster

Park Board meeting convened at 7:00 p.m., chaired by Alan Hopefl.

I. CITIZEN COMMENTS

Mike Wilhelm
1345 Cragwold

Mr. Wilhelm said he would like the boundaries of the park marked and a fence put up to protect his property from trespassers. Mr. Wilhelm handed out an aerial view map to the Park Board members showing his property lines. He said the signs that are posted are inadequate.

John Moriarity
641 W. Adams

Mr. Moriarity said he would like to see more walking trails in Kirkwood Park. He suggested a mulch trail off of site 6. He said Clayton Parks & Recreation just received a \$50,000 grant for walking paths in Shaw Park.

II. APPROVAL OF DECEMBER 13, 2013 PARK BOARD MEETING MINUTES

The December 13, 2013 Park Board Meeting Minutes were approved.

Motion made by Kirk Hutchison to approve the September 23, 2013 Closed Session Minutes, seconded by Carl Eklund.

Roll call as follows:

Alan Hopefl – aye
John Baker – aye

Rick Bagy – aye
Kirk Hutchison – aye

Lisa Balbes – aye
Tom Riggs – aye

Carl Eklund – aye

Motion passed 7-0.

III. COMMITTEE REPORTS

a) Finance Committee

The Finance Committee met twice since the last Park Board meeting.

On December 19, 2013 the proposed Park Fund Capital Plan was reviewed. Murray Pounds discussed the list of proposed projects.

On January 16, 2014 the revised Five Year Capital for the Park Fund was reviewed. The Park Fund operating budget was also reviewed and discussed.

There will be a Public Hearing for the budget in at the February 24, 2014 meeting and the budget will be up for approval at the March 2014 meeting.

IV. OLD BUSINESS

a) Discussion of Kirkwood Park Handball Court Wall Issues

Pete Laufersweiler prepared some visuals intended to show the effect of landscaping at the handball court. Murray said he would bring some samples of paint for the handball courts to the next Park Board meeting. There was some discussion on having a meeting and inviting the neighbors that live around the handball court to get their opinions on paint and landscaping ideas.

V. NEW BUSINESS

a) Renewal of Dirt Burners Radio Control Car Club Agreement for Operation of Greentree Park Radio Controlled Car Track

The current agreement with Dirt Burners (which has four more one year terms to run) calls for us to inform them in advance if we wish to cancel the agreement. If we are to cancel that agreement a decision to do so would need to be made at the January meeting. This past season there were no real issues and the group paid over \$1100 as our share of the income the club generated plus a monthly rental fee. Murray said he had no reason at this point to recommend the agreement be canceled.

A motion was made by John Baker to renew the Dirt Burner's Radio Controlled Car Track agreement and seconded by Kirk Hutchison.

All approved. Motion passed.

b) Discussion of Selected Picnic Reservation Policies and Practices

The staff is interested in getting feedback from the Board on two issues related to picnic reservations. The first issue is to suggest the date when park reservations can first be made be moved from the first working day in January to the first week day in November of the previous year. This would help eliminate some of the requests for early confirmations and help people with specific plans confirm their plans at an earlier date.

The second issue related to park reservations is that the Parks & Recreation Department would like feedback from the Board on whether or not to allow residents to reserve park facilities for a business that is located outside of Kirkwood.

The Park Board agreed to have the reservation date moved for Kirkwood residents to the first week day in November and none/residents to the first week day of February of the next year.

The Board agreed to allowing residents to reserve facilities for their business for a picnic if it is located outside of the City of Kirkwood but requiring the resident pay a non/resident business fee for the facilities reserved.

The Parks & Recreation Department will make sure that the new date for reservations is highlighted in the Fall Winter brochure, put on the website, marquee, email, and some phone calls.

c) Pedestrian/Bicycle Master Plan

The Public Works Department has taken over the lead and the Zoning Administrator, Ryan Spencer has been put in charge of the project. One of the near term assignments that needs to be accomplished is to propose the names of members of the Park Board to serve on the Advisory committee that will work on the plan.

Alan Hopefl said he will not be a Park Board member. Alan said he thought Carol Gilster and Steve Coates would like to serve on the Advisory Committee also.

d) Consideration of Proposal from Planning Design Studio for Construction Documents for Walker Lake Phase 4.

Motion made by Tom Riggs to put the Planning Design Studio under contract to go through schematic design and develop construction documents not to exceed \$45,400, using \$16,000 in our current fiscal year budget, \$10,000 that will not be required for the Pedestrian/Bicycle plan and \$3,000 left over from the purchase of the new ranger vehicle. The total of these three items is \$29,000 leaving \$16,400 to be appropriated from reserves, Motion seconded by Carl Eklund.

All approved. Motion passed.

e) Maintenance Report

The Maintenance Report for January 2014 for the period December 20, 2013 through January 26, 2014 is included in the Park Board Packet.

Topics covered:

Storm Responses
Budget Preparations

Emmenegger Bridge Replacement
Diamond 4 Lighting Project

ADA Training for Crew

f) Other Matters

None

VI. DIRECTOR'S REPORT

There will be a Community Center survey meeting on Wednesday at 6:30 p.m. The committee will be reviewing all of the data on the survey responses.

The City Council will be going through the budget and it will be presented in February and March for approval.

Some staff members will be going to Lake of the Ozarks in February for the Missouri Parks and Recreation Association conference. Board members interested in attending should contact Murray.

The third Monday of February, the 17th is President's Day, and is a City Holiday. The Park Board meeting is moved to February 24, 2014.

The 2013 Park Ranger Annual Summary prepared by Ronald Hall, Senior Park Ranger, is included in the Park Board packet.

The report includes, Mission, Organizational Structure, Training, interpretative Programming and Enforcement Actions.

VII. BOARD MEMBER COMMENTS AND REPORTS

None

VIII. ADJOURNMENT

Meeting adjourned at 8:25 p.m.