



## KIRKWOOD URBAN FORESTRY COMMISSION

### MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

October 28, 2014

**PRESENT:** David Slane, Priscilla Ward, Andy Baldrige, Joe Day, Ellen Edman, Michelle Storgion, Georgia Ragland, Nancy Luetzow, Mayor Art McDonnell

**ABSENT:** Carol Rush

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on October 28<sup>th</sup>, at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

- I. Call To Order: The meeting was called to order at 7:05 pm by David Slane
- II. Citizen Comments: none
- III. Secretary Report: Minutes from the September 23<sup>rd</sup> meeting were presented for review and approval. Motion was made to approve as written with one spelling correction. Seconded. All in favor.
- IV. Chair Report: none
- V. Guest Introduction: none
- VI. Council Liaison Report: Nancy Luetzow reported that the landscaping code from 2012 will be discussed in the next couple of weeks and thought that members of the KUFC might like to review where trees are involved and review with the council. She will let the commission know of the upcoming meeting. She also relayed where and how to locate the zoning code.
- VII. ACTIVITY REPORTS
  - a. Junior Tree Keepers Program: Michelle reported that she had contacted and received donated funds from 25 Gardeners of Kirkwood and the Glendale-Kirkwood Kiwanis club. She indicated that another donation may be coming through in the spring. Checks were given to Georgia to be appropriated. Priscilla reported that all of Keysor's classes are up and running with great reception. Some discussion took place on the cost of the Jr. Treekeeper's program if it expands to another school this year.
  - b. Education and Outreach: Dave reported on the Tree Clinic at the Kirkwood Farmer's Market on Oct 18th. He indicated that it was well attended with 20-50 people at various times and went well. Bill Spradley was involved along with Bill Ruppert. They may look to expand and do at the Kirkwood Library. Nancy commented she thought it was very informative.
  - c. Tree City USA/Growth Award/Other Awards:
    - i. Tree city USA (Growth award if applicable) 12/31/14 – Priscilla is working on tying up loose ends and numbers for the report.

- ii. MDC- Missouri Arbor Award of Excellence – Due 12/01/14 – Ellen Edman said she would look into putting together information from last year.
- iii. KUFC Advocate Award – due 3-15-15 –one nomination has been received
- d. KUFC Annual Report: no report
- e. Event Participation: Dave reported that the 2014 Arbor Day tree planting will take place next to the amphitheater in Kirkwood Park after the planting of the 50 trees this Saturday at 11:00. The mayor will present the proclamation for an official Arbor Day. The tree being planted is the same tree as the original sugarberry that stood as the Champion tree in that location for so many years.
- f. City Hall Enhancement Committee: no report
- g. Fifty Trees update: Nancy reported that everything is in order for the planting of approximately 80 trees this weekend.

**OLD BUSINESS:**

**NEW BUSINESS:**

- a. Discussion took place to see if commission members would be available for the November meeting or should it be cancelled. It was determined that the November meeting would be well attended and that the December meeting will fall on a holiday week and will be cancelled.

**NEXT MEETING:** November 25, 2014 at 7:00 pm Kirkwood City Hall Main Conference Room

**ADJOURN:** 7:55 pm

David Slane, Chair \_\_\_\_\_

Priscilla Ward, Secretary \_\_\_\_\_

Date Approved \_\_\_\_\_