



## KIRKWOOD URBAN FORESTRY COMMISSION

### MEETING MINUTES

City of Kirkwood

139 S. Kirkwood Road

Kirkwood, MO 63122

January 28, 2014

**PRESENT:** David Slane, Priscilla Ward, Michelle Storgion, Andy Baldrige, Joe Day, Georgia Ragland, Mayor Art McDonnell

**ABSENT:**

Pursuant to notice of meeting duly given, the Kirkwood Urban Forestry Commission convened on January 28th, at Kirkwood City Hall, 139 S. Kirkwood Road, Kirkwood, Missouri.

- I. Call To Order: the meeting was called to order at 7:06 pm by David Slane
- II. Citizen Comments: no comments
- III. Secretary Report: Minutes from November 27<sup>th</sup> meetings were reviewed and approved.
- IV. Chair Report: Dave indicated that the new business portion of the meeting would be covered at this time.
- V. Guest Introduction: Dave introduced Bill Ruppert who wanted to give an update on a program taking place in April during the Earth Day celebration to honor Kirkwoodian Edgar Dennison. He showed the commission his treasured copy of the 6<sup>th</sup> edition of Missouri Wildflowers, which was written by Dennison. He has asked the commission to give an overview of the commission's activities on April 29<sup>th</sup> during the final part of a speaker series at the Kirkwood Library honoring Dennison. Bill indicated that Mark Gruber from the MDC would talk on Missouri's native trees. Bill thanked Gwyn Wahlmann for all the work she has put in on planning this program. Bill also suggested that we should talk about this in Kirkwood schools, as this is part of Kirkwood history.
- VI. Council Liaison Report: none at this time
- VII. ACTIVITY REPORTS
  - a. Junior Tree Keepers Program: Michelle reported that all classes at Keysor, St. Peter's and St. Gerard's are going well.
  - b. Education and Outreach: Joe indicated that he is working with Michelle on the Earth Day program in April.
  - c. Tree City USA/Growth Award/Other Awards: Priscilla reported that the Tree City/Growth Award application has been submitted.
    - i. Tree city USA (Growth award if applicable) 12-31-13.
    - ii. MDC- Missouri Arbor award of Excellence – Due 12/01/13
    - iii. KUFC Advocate Award – due 3-15-14
  - d. KUFC Annual Report: Priscilla reported that the annual report is being compiled. Michelle said she would try to put together some information on the Jr. Treekeeper program for the report. Dave indicated that he wants to help with the annual report for 2013.

- e. Event Participation: reported earlier
- f. City Hall Enhancement Committee: The mayor indicated that the City Hall enhancement committee would present final plans at the February 6<sup>th</sup> work session. Anyone is welcome to attend.
- g. Fifty Trees update: Dave indicated that he and Bill Ruppert are working on a training program for caretakers of trees that have been planted by the volunteers for the 50 Trees program.

**OLD BUSINESS:**

- a. Street Tree Inventory: Dave introduced Kevin Campe from the City's IT department. Kevin had a few ipad's loaded with the trial software. He also had a demonstration of the initial program that will be used for the street tree inventory. Kevin walked the commission through the many different steps of the program indicating that a few of the menus will be adjusted slightly but for the most part the program has what was requested.
- b. Street Tree Planting locations: Dave talked about a meeting he will be attending along with Pete Laufersweiler, Donna Poe, the Mayor, and Georgia Ragland next Wednesday. The meeting will be a discussion of the trees in the Kirkwood Business District

**NEW BUSINESS:**

- a. Dave introduced City Clerk Betty Montano to the commission. Betty stated that she is working with City Council and training the Kirkwood commissions on how to hold better meetings. Three topics were covered by Betty; The Sunshine Law, Protocol including conflict of interest and ethics, and Roberts Rules of Order. Questions were asked by some of the commission members. Discussion took place on various topics and communications.
- b. The mayor invited the commission to the farewell retirement party for Mike Brown at Greenbriar on March 7<sup>th</sup>.

**NEXT MEETING:** February 25, 2014 at 7:00 pm Kirkwood City Hall Main Conference Room

**ADJOURN:** 8:26 pm

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David Slane, Chair

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Priscilla Ward, Secretary

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Date Approved