



WHERE COMMUNITY AND SPIRIT MEET®

**KIRKWOOD ARTS & CULTURE COMMISSION
MEETING MINUTES
City of Kirkwood
139 S. Kirkwood Road
Kirkwood, MO 63122
June 17, 2014, 5:30 p.m.**

PRESENT: Members: Judy Roberts, Susan Grigsby, Jim Weidman, Terry Sibbitts, Zoe Perkins, Mary Hanson. Council Liaison: Art McDonnell. Staff Liaison: Beth von Behren. By Conference Call: Agnes Garino Note: In absence of Chair Garino, Vice Chair Perkins led the meeting.

Pursuant to notice of meeting duly given, the Kirkwood Arts and Culture Commission convened at 5:30 p.m., on June 17, 2014, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

- I. **Minutes:** The minutes for the May 20 meeting were reviewed and approved unanimously.
- II. **Report, Jim Weidman:** Councilor Weidman reported on the meeting with the representatives from the Volunteer Lawyers and Accountants for the Arts (Jim Kehrer). The four options were discussed. Their advice was that the two organizations should continue to exist. Discussion/Consensus:
 - a. The Kirkwood Area Arts Council (KAAC) should maintain its 501c3 status. Article 3 of KAAC bylaws will be changed.
 - b. The Mayor of Kirkwood will appoint three members (President, Vice President, Treasurer) to the Board of the KAAC. KAAC will remain the fundraising organization. This can be reported as "The Kirkwood Arts Commission with funding assistance from the Kirkwood Area Arts Council." [Mary Hanson left the meeting at 5:45 p.m.]
 - c. It was agreed that Beth and Art will work with the City Council to change the name of the Commission from the Kirkwood Arts and Culture Commission to the Kirkwood Arts Commission.
 - d. Keith Kehrer would like to have all the information for the bylaws changes by July 15.
 - e. Suggestion: Diagram the responsibilities of the two groups.
- III. **Report, Logo/Database Update:** Terry Sibbitts reported that there are some problems with the database. The student working on it has not responded to requests for updates. Terry will ask her husband to work on finishing this. The logo is done. Terry asked if a \$100 stipend could be given to the student who developed the logo. [Action item: Beth will check on this with Georgia Ragland.]
- IV. **Greentree Booth:**
 - a. **Hand-Out:** Consensus is just basic contact information ("how to get involved") on the handout, which could be postcard-sized or 8.5 x 3.75, color, glossy. Susan and Beth will work on this.
 - b. **Booth Sign-Up:** A sign-up sheet was passed around for the booth. Four members have signed up (Susan, Judy, Jim, Mary). We still have three open slots (10am to noon and 4pm to 6pm on Saturday; 3pm to 5pm on Sunday). Commissioners need to recruit an arts organization to work their shift with them.
- V. **Mission Statement:** Tabled until the July 15 meeting.



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- VI. Visioning:** Mayor McDonnell and Terry Sibbitts discussed having someone come to a future meeting and facilitate planning for the Commission. Terry knows people who would do this at no charge to the City. Suggested timeframe: After the next meeting's discussion of mission statement.
- VII. Roundtable:** Beth will talk to Bill Burckhalter about recruiting volunteers
- VIII. Next Meeting:** Suggested agenda topics: The tabled Mission Statement, Visioning, the Concert Series. The Commission will meet on Tuesday, July 15, at 5:30 p.m.
- IX. Adjournment:** 6:45 p.m.

Submitted:

Agnes Garino, Chair

Susan Grigsby, Secretary

Date Approved