



WHERE COMMUNITY AND SPIRIT MEET®

KIRKWOOD ARTS & CULTURE COMMISSION
MEETING MINUTES
City of Kirkwood
139 S. Kirkwood Road
Kirkwood, MO 63122
April 15, 2014, 5:30 p.m.

PRESENT: Members: Mary Hanson, Terry Sibbitts, Zoe Perkins, Susan Grigsby, Jim Weidman, Agnes Garino, Judy Roberts. Council Liaison: Art McDonnell. Staff Liaison: Beth von Behren. Guest Speaker: Pat Jones.

ABSENT: None.

Pursuant to notice of meeting duly given, the Kirkwood Arts and Culture Commission convened at 5:30 p.m., on April 15, 2014, in the main-level conference room at Kirkwood City Hall, 139 S. Kirkwood Road.

I. Minutes:

The minutes were reviewed, a typo corrected, and then the minutes were approved unanimously.

- II. Jim Weidman's Report:** Jim reported on his conversation with the Volunteer Lawyers and Accountants for the Arts. Keith Kehrer has agreed to assist the Commission. Jim presented his four ideas regarding the merger of the Commission with the Kirkwood Area Arts Commission. Jim, Agnes, and Beth will meet with John Hessel to discuss these options. Questions to be answered: 1) If the two organizations merge, how will the funds be protected? 2) Operations: Who ends up managing the concerts and art exhibits? 3) Is the Commission going to host or produce events or just promote current ones? 4) How would the budget work?

III. Assignments:

- a. **Newsletter:** Beth will add Commission members to distribution list for the weekly e-newsletter (which lists arts events).
- b. **Logo:** Terry met with Mike Swoboda at Meramec. He and his student group developed some logo suggestions, which Terry presented to the Commission.
- c. **Printing Budget:** Beth will follow up on this later with Georgia Ragland.
- d. **Database:** Terry is working on getting contact information for arts organizations. She will work with a student group at Meramec, through her husband, to get the database set up so that it can be easily accessed. We will link to it from the City Website page for the Commission.
- e. **Hand-out:** Do we want a single fact sheet or a brochure. What is our goal? Tabled for now.

- IV. Name Change:** A motion was made by Terry to adopt the name "Kirkwood Arts Commission" and recommend this name change to City Council. Judy Roberts seconded the motion, and it was approved.

- V. Greentree:** We have a table, and Beth will get a tent. We need someone to become the point person for this project and handle scheduling. We need people to staff the booth in two-hour shifts on Saturday and Sunday (possibly two hours on Friday night as well). Terry has told the arts groups they need to work the booth. The booth gets crowded with more than three people, so it was suggested that we have one volunteer from an arts group matched with one Commission member



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for each two-hour shift. Are there musical restrictions? We could have an artist at work to draw visitors to the booth. Beth will purchase candy for a give-away.

- VI. **Mission Statement:** Agnes will email a proposed “starting point” to Beth.
- VII. **Planning:** How do we want to plan? By email? Discuss in person? We will take this up at the next meeting.
- VIII. **Next Meeting:** The Commission will meet on May 20 at 5:30 p.m.
- IX. **Adjournment:** 6:55 p.m.

Submitted:

Agnes Garino, Chair

Susan Grigsby, Secretary

Date Approved