



**City of Kirkwood
HUMAN RIGHTS COMMISSION
MINUTES
December 10, 2013: 6:30 p.m.**

The meeting was called to order at 6:30 p.m. by Chair Darnel Frost.

Present:

Margaret Duwe
Darnel Frost
Denis Hart
John Hoffmann
Ed Johnston
Greta Todd

Absent:

Romona Miller
Genevieve Hodges
Tere Owens

City Council Liaison:

Council Member Bob Sears

Staff Liaison:

Chief Administrative Officer Mike Brown

Other:

Kathie Valentine, Administration

Visitors:

Joe McAvoy
Doug and Colin McCune

Roll Call: Roll call was taken with attendance reflected above.

Approval of Minutes: Motion was made by Greta Todd and seconded by John Hoffmann to approve the minutes of the November 12, 2013 meeting. All in favor, motion carried.

Visitor Comments: None.

Report of City Council Liaison: Council Member Sears reported that the Council had hired a firm which will do a national search to fill the position of Chief Administrative Officer. A special Council meeting is being held on December 11 so that presentations can be made regarding development of the Manchester/Kirkwood Road area. Regarding LGBT enforcement, Council Member Sears has requested it be placed on a work session agenda, but no date has yet been set for the discussion.

Report of Chief Administrative Officer: Mike Brown complimented Denis Hart and the entire Commission for their work in developing the strategic plan.

End of Year Report: Ed Johnston had distributed a draft copy of the Year End Report to Commission Members for review. Some changes had been suggested including adding

information regarding the strategic planning session. Ed will bring the revised copy to the January meeting. Maggie Duwe offered to contact City Clerk Betty Montano requesting that the presentation of the Year End Report be added to an upcoming City Council agenda. The essay contest awards will also need to be added to a Council agenda in either late February or early March. It was noted that Romona Miller would be distributing information on the essay contest to the schools hopefully before Christmas break.

HRC Brochure: A subcommittee still needs to be formed to meet with Public Information Officer Beth von Behren in order to update the brochure.

Strategic Plan: It is the hope of the Commission to vote to accept the Strategic Plan at the January meeting. It was noted that assignments will need to be made.

Joint Community Meetings: Another meeting was held on December 3 with Citizens for Understanding and Healing, the Meacham Park Neighborhood Improvement Association, other interested citizens and some members of the HRC. It is felt that the discussion is progressing in a good direction. Discussion continues regarding NIP forms (anonymous crime reporting forms) and also making the Citizen Action Center more user friendly. It was noted that the discussion is not just aimed at youth who reside in Meacham Park, but for all young people.

Upcoming Meetings: The next meeting of the Human Rights Commission will be held on Monday, January 13, 2013 at Kirkwood City Hall.

Adjourn: Motion was made by Darnel Frost and seconded by Ed Johnston to adjourn. All in favor, motion carried.

Romona Miller, Secretary