



**HUMAN RIGHTS COMMISSION
Minutes
November 12, 2013
6:30 p.m.**

The meeting was called to order at 6:30 p.m. by Chair Darnel Frost.

Present:

Margaret Duwe
Darnel Frost
Denis Hart
Genevieve Hodges
John Hoffmann
Ed Johnston
Tere Owens
Greta Todd

Absent:

Romona Miller

City Council Liaison:

Council Member Bob Sears - Absent

Staff Liaison:

Chief Administrative Officer Mike Brown

Other:

Kathie Valentine, Administration

Visitors:

Joe McAvoy

Roll Call

Roll call was taken with attendance reflected above.

Approval of Minutes

Motion was made by Tere Owens and seconded by Ed Johnston to approve the minutes of the October 8, 2013 meeting. All in favor, motion carried.

Visitor Comments

None.

Report of City Council Liaison

No report was given.

Report of Chief Administrative Officer

❖ **Joint Community Meeting**

Mike Brown commented that he thought the tone of the joint community meeting held on November 6 at the Kirkwood United Methodist Church with the Citizens for

Understanding and Healing and the Meacham Park Neighborhood Improvement Association was positive and that it is important to keep working with the Meacham Park neighborhood. Tere Owens noted that many good ideas were generated at the meeting and that plans were made to pick three or four ideas to focus on and to meet again in the near future.

❖ **Kirkwood Post Office**

Thanks to the efforts of Mike Brown and the HRC, the parking lot improvements at the Kirkwood post office are now complete.

HRC Conference

Darnel Frost thanked members of the HRC for their work on the conference.

- ❖ Improvements need to be made in promoting the conference.
- ❖ Add signage.
- ❖ The handouts and refreshments were great.
- ❖ Starky Wilson was a wonderful speaker.
- ❖ Possibly hold the next conference during the week and in the evening at the community center.
- ❖ Develop a theme.
- ❖ Hold four small conferences.

HRC Brochure

After the strategic planning meeting, a subcommittee will be formed to meet with Public Information Officer Beth von Behren in order to update the brochure.

HRC Awards Guidelines

Revisions to the draft guideline were suggested. Denis Hart will update the draft and distribute to HRC members. It was noted that an awards do not need to be given yearly.

LGBT Enforcement Flow Chart Update

Maggie Duwe will contact Council Member Sears and request the matter be placed on a council work session agenda.

Essay Contest

Several suggestions were made for the essay question which will be e-mailed to HRC members prior to the strategic plan meeting. Information on the essay contest should be distributed in early January.

End of Year Report

Ed Johnston will strive to prepare the end of the year report in time for distribution at the December HRC meeting.

Other

Denis Hart requested that the commission review the strategic plan and rank the categories by priority. He requested that responses be sent to him by November 21.

Upcoming Meetings

A special meeting of the Commission was scheduled for December 8, 2013 at the Kirkwood Community Center for strategic planning purposes.

The next regular meeting of the Human Rights Commission will be held on December 10, 2013 at Kirkwood City Hall.

Adjourn

Motion was made by Darnel Frost and seconded by Ed Johnston to adjourn. All in favor, motion carried.

Romona Miller, Secretary