



Driveway/Sidewalk Permit

Permit # _____ Zoning _____

Property Address: _____

Owner Name _____ Phone # _____

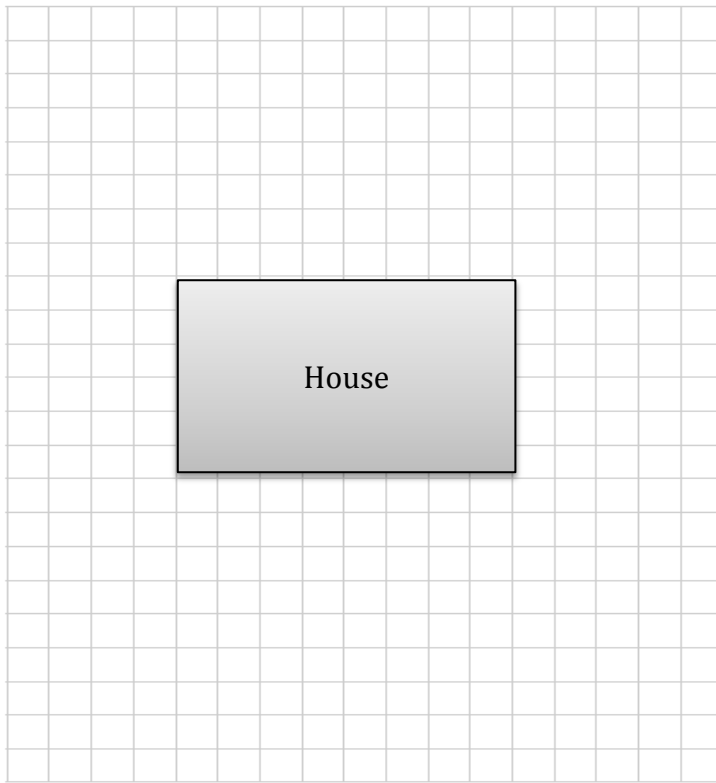
Contractor Name: _____ Phone # _____

Address: _____ Contractors License# _____

Description of work: _____

Type of material: _____ Start job date: _____

**Please submit drawing or draw work to be done at location*



A site plan must be submitted with the permit application showing the location of proposed drive approach/sidewalk. For exact replacement, submit photos of the driveway and sketch with dimensions on the graph to the left of this paragraph. Note: The driveway approach shall be a minimum of 5' from a storm water inlet.

NOTE: Driveways must lead to a parking space behind the front of the building. The City Zoning Code prohibits the construction of a front yard parking space. All parking spaces shall be behind the front building line.

Exception: A 9' X 9' turnaround is permitted on the following streets; Kirkwood Rd., Manchester Rd., Big Bend Blvd., and Geyer Rd.

The fee for a driveway permit is \$48. Inspections are required prior to placement of concrete/asphalt. Call Public Works at 314-822-5822 (min. 24 hours in advance) for inspection when forms are complete and prior to pouring the concrete or placing the asphalt.

STREET FRONT

Storm water inlet - minimum 5' from approach

I have read the driveway/sidewalk requirements of the City of Kirkwood and hereby agree to comply with the provisions of the ordinances of the City of Kirkwood.

Applicant's Signature: _____ Date: _____

Approved By: _____ Date _____

Comments: _____

- ❖ Sidewalks along the public streets shall be constructed in accordance with the following specifications:
 - Six sack per yard mix of Portland cement concrete
 - Four (4) feet wide and four (4) inches thick on (2) inches of (1) inch minus. Increase thickness to six (6) inches where the sidewalk passes through a driveway entrance.
 - Cross slope shall be less than 2%. Sidewalk and handicapped ramps shall have a maximum running grade of 8.33% one (1) inch rise per twelve (12) inches in length.
- ❖ Driveway entrances (twelve feet behind curb or between curb and sidewalk) shall be constructed in accordance with the following specifications:
 - Six sack per yard mix of Portland cement concrete six (6) inches thick or
 - Asphaltic concrete two (2) inches thick on a six (6) inch rock base or six (6) inches thick with no rock base
 - Other impervious dust-free surfaces approved by the Public Works Director. Rock or gravel is not permitted.
 - Entrance minimum width at property line is ten (10) feet (plus flare at street)
 - Entrance maximum width at property line is twenty (20) feet (plus flare at street)
 - Entrance slope shall not exceed a 15% break in grade.
 - Sidewalks through the entire width of the driveway shall have a cross-slope of less than 2%. This may require the removal and replacement of sidewalk outside the limits of the driveway for transitions.
- ❖ Driveways and private parking areas off the public right-of-way shall be constructed in accordance with the following specifications:
 - Six sack per yard mix of Portland cement concrete four (4) inches thick, or
 - Asphaltic concrete two (2) inches thick on a four (4) inch rock base.
 - Parking areas must be located behind the front of the building and all driveways must lead to parking areas behind the front of the building. Sidewalks which pass through a drive approach shall be defined and meet the sidewalk specifications.
- ❖ Decorative surfaces other than standard concrete or asphalt, i.e. stamped or colored pavement, exposed aggregate, etc. may be allowed if ADA requirements are met. However, if future work within the right-of-way performed by the City requires removal of the decorative surfaces they will be replaced with standard concrete or asphalt. Sidewalk surfaces deemed too rough or unstable which impede a disabled person's travel will not be allowed.

Curb and Gutter Removal and Replacement

- ❖ Remove curbing to an existing joint or a saw cut joint
- ❖ Replace curb to match existing style, dimensions, and material

Location of Entrances

- ❖ Driveway may be located on property line, flares cannot cross over projected property line at street
- ❖ Entrance must be a minimum of five (5) feet from the edge of any storm water inlet
- ❖ Entrance must be a minimum of ten (10) feet from any intersection radius point

Inspections – 24 Hour Notice Call 822-5822

- ❖ First inspection prior to concrete/asphalt placement
- ❖ Final inspection after work is completed
- ❖ Any new curb cut or the expansion of an existing curb cut, driveway entrance, driveway, or parking area requires a permit. A drawing showing the dimensions of the driveway or parking area and exact location in its relation to property lines and physical features, such as drainage inlets, must be submitted with the permit application.
- ❖ Driveway replacements and parking spaces beyond the City sidewalk located on private property require a permit to be secured prior to the start of work or removal. A drawing showing the dimensions and location of the existing and proposed driveway shall be submitted with the permit application.
- ❖ New driveways for new houses or new garages are included on the building permit application for the new structure and a separate driveway permit is not required.
- ❖ Patios, private walkways, and other miscellaneous concrete flat work do not require a permit if entirely on private property. Specific zoning requirements may apply, please contact zoning administrator, 314-984-5907
- ❖ Replacement or installation of public sidewalks requires a permit.

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